

## HOW TO INSERT POWER POINT PRESENTATIONS INTO WEBCT

1. In “Homepage” select “Add page or tool”
2. To add several presentations under one heading click on “Organizer Page”, fill in information and click ADD
3. Click on your new icon and then “Add page or tool”
4. Click on “Content Module”
5. Fill out the information and click on ADD
6. Click on new icon
7. Click on “Add files”
8. Choose your file name – it should be the first one and will look something like “psychoanalysis.htm”
9. ADD