



## Appeal of Admissions Status Instructions

Please follow the instructions below to appeal your admissions status (suspension) to the Admissions and Academic Standards Committee at Wallace Community College. Contact our offices below for the deadline for each semester.

1. Complete the Appeal of Admissions Status form. Please be thorough when completing the form and include a telephone number where you can be reached.
2. If you are transferring in from another college on suspension, you must provide an unofficial copy of your transcript with your appeal form.
3. Students admitted upon appeal are not eligible for Federal Pell Grant, Federal Workstudy, or SEOG.
4. Mail, fax, or hand deliver your Appeal of Admissions Status form to the Admissions and Records Office on the Wallace campus in Dothan or the Student Services Office on the Sparks campus in Eufaula.
5. You will be contacted the day before by phone to set up your appointment.

Wallace Campus at Dothan  
Enrollment Services  
Grimsley Hall Rm131  
1141 Wallace Drive  
Dothan, AL 36303  
Phone: (334) 556-2466  
Fax: (334) 983-6066

Sparks Campus at Eufaula  
Student Services  
Building A Rm11  
P. O. Drawer 580  
Eufaula, AL 36072  
Phone: (334) 687-3543 x4257  
Fax: (334) 687-2357

**NOTE: If you have questions or need assistance, please contact our office at the telephone numbers above.**



# Wallace Community College

Wallace Campus at Dothan, Sparks Campus at Eufaula

## Appeal of Admissions Status

Today's Date \_\_\_\_\_ Student ID Number \_\_\_\_\_ Major \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

Name \_\_\_\_\_

First

Middle

Last

Address \_\_\_\_\_

Street

City

State

Zip

My current status is:

\_\_\_\_\_ Suspended One Term from WCC

\_\_\_\_\_ Suspended One Year from WCC

\_\_\_\_\_ Second "U" in a Developmental Course at WCC

\_\_\_\_\_ Suspension from another post-secondary institution (*student must submit a transcript with the appeal form*)

I have read the Wallace Community College Catalog and Handbook on Academic Bankruptcy and Course Forgiveness (WCC students only).

Yes \_\_\_ No

I plan to apply for the following changes to my record.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A. Briefly state what you believe to be the cause of your poor academic performance. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Briefly state what has changed about the situation stated in part A., and how you will avoid getting into the same situation in future semesters. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How many hours do you currently work per week? \_\_\_\_\_

How many hours do you plan to work per week if you are admitted? \_\_\_\_\_

Are you planning to attend full-time? \_\_\_\_\_

Are you receiving the Pell Grant? Yes \_\_\_ No \_\_\_ (*Students admitted upon appeal are not eligible for Federal Pell Grant, Federal Workstudy, or SEOG.*)

( ) Yes, I wish to appear before the committee.

( ) No, I do not wish to appear before the committee.

### FOR OFFICE USE ONLY

Committee's Recommendations: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_