# Fall Semester 2020
# Physical Therapist Assistant Program (PTA)

*Application Deadline:  Friday, May 29, 2020, 2:00 p.m.*

## Communications regarding acceptance status will now be emailed to all applicants. An active email address is required.

Dear Prospective Student:

Thank you for your interest in the Physical Therapist Assistant Program at Wallace Community College. Please read all information carefully.

- Find **information about admission requirements** online at:  www.wallace.edu / *Programs of Study / Health Sciences / Physical Therapist Assistant.*

- A **CHECKLIST** is included to help to ensure that you have met all requirements and all attachments are included.

- **Application packets must be complete at the time of submission**.  Incomplete application packets will be disqualified.  *If you are registered for classes this spring semester, wait until you have your grades posted to your transcript before submitting your application packet.*

- **All applicants will receive an email regarding their status within the first two weeks of July 2020.** In order to allow time to process applications, please do not contact the office to inquire about application status prior to this time. If you have not received an email noting your status by mid-July, contact *Shannon McNabb, Allied Health Secretary at 334-556-2388.*

For general questions regarding the PTA program, please contact the PTA Program Office at (334) 556-2388 or via email at smcnabb@wallace.edu

***It is in your best interest to make a copy of all paperwork for your files before submission of your completed PTA admission packet***. **No copies or documents will be returned or provided to applicants after the application has been submitted.**

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The Physical Therapist Assistant Program at Wallace Community College is accredited by the

Commission on Accreditation in Physical Therapy Education (CAPTE)

1111 North Fairfax Street

Alexandria, VA  22314

703-706-3245

# Physical Therapist Assistant Program Application
## Checklist and
## Important Information

**Student Name:** _____  **WCC Student ID#:** _____

| Application Requirements |
|---|

**Initial Here**

___ **Completed requirements for general admission to Wallace Community College.**

- Applicants must complete the WCC application for general admission requirements according to the college admission policy prior to submitting the Physical Therapist Assistant application packet.
- In addition to meeting standard admission requirements, students applying to the PTA program must submit separate official transcripts from ALL colleges attended to the Office of Admissions regardless of prior degree(s).
- Students are encouraged to begin the WCC application process as soon as possible.

___ **Meet minimal admission requirements** (For minimum admission requirements see second page of application)

- Students must include transcript(s) as proof of meeting academic requirements.

___ **Completed application forms for the PTA program**

- All forms must be complete and signed, where required.

___ **Attach "Physical Therapist Assistant Application"**

- Be sure you have given all information asked for on the application.
- Sign and date the application.

___ **Attach "Admission Agreement"** from the Office of Admissions and Records.

- Students must be unconditionally admitted to WCC before submitting a Physical Therapist Assistant application packet. (If you are enrolled at another college and cannot obtain "unconditional" status, you must submit all official transcripts up to the semester in progress to the Office of Admissions and Records at WCC, and then follow up with a complete transcript (following grade posting) at the end of spring semester. A notation of your status should be made on your "Admission Agreement".)
- *ALL* applicants must include a **current** "Admission Agreement". **This includes students currently enrolled in classes at WCC.** Your Physical Therapist Assistant application packet will not be processed without it.
- If you have previously been enrolled at WCC, but are not taking courses for Spring 2020, you must readmit to WCC and obtain a new "Admission Agreement" to include with your packet.
- *Please allow a minimum 72-hour processing time for documents requested from the Office of Admissions and Records.*

___ **Attach separate transcripts from EACH college attended**

- Copies of separate transcripts (unofficial copies are acceptable) from **EACH** college attended must be included with this application, **including your WCC transcript**, if applicable.
- Transfer credit listed on any other college's transcript will not be accepted in place of transcripts from the original college.
- **Transcripts for the PTA application packet can be unofficial**. (Although official transcripts are submitted to the Office of Admissions and Records for acceptance to the College, *transcripts must also be submitted with your PTA application packet*. Copies of transcripts will not be provided by the WCC Office of Admissions and Records for any college other than WCC.) If you are currently enrolled in courses which will be completed prior to the application deadline, submit a transcript copy (unofficial from website following grade posting is acceptable) showing final grade posting with your application.

___ **Attach Physical Therapy Experience Verification Form**

- This form must be completed for your application packet to be considered.
- A minimum 20 hours of verified observation time in two different types of physical therapy settings is required (e.g. 10 hours in a long-term care facility and 10 hours in an out-patient clinic).
- Form to be signed by a licensed PTA or licensed PT.

### __Attach__ scores for the TEAS® (Testing of Essential Academic Skills)

- Students must log on to www.atitesting.com and click on "Register for TEAS®" at the bottom right corner of your screen.
- Application packet must include a copy of the **TEAS®** score report.
- Applications received without test scores will be considered ineligible for admission consideration. Scores are good for three years prior to the application deadline.
- No other tests will be accepted in lieu of the TEAS® exam *(see TEAS® exam information attachment)*

### __Attach__ signed and dated "Checklist and Important Information" form

- Review each requirement listed on the Checklist and when complete mark as complete.
- Sign and Date when form is complete and attach to application packet.

__IMPORTANT__ NOTIFICATION METHOD: Applicants will be notified of acceptance status by __email__. **It is imperative that applicants submit an accurate and frequently checked email address on this application.**

### __Submit__ PTA Application Packet:

- Hand deliver – Application packet must be in a sealed manila envelope with program name and your name on the outside of the envelope.
- Mail – Submit application to the address listed below.

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**Classes for the PTA program are only offered on the Dothan Campus. However, applications may be submitted in the following ways:**

**By Mail:** Wallace Community College
Shannon McNabb
Allied Health Secretary
1141 Wallace Drive
Dothan, AL 36303

__POSTMARKED__ no later than
May 29, 2020

**In Person:** **Dothan Campus**
Health Science Building – 2nd Floor
Reception Desk Drop Box
Monday-Thursday 7:30 AM-4:30 PM.
Friday 7:30 AM-2:00 PM

**Sparks Campus**
Earl Bynum
Administration Building
Student Services Office
Monday-Thursday 7:30AM-4:30 PM
Friday 7:30 AM-2:00 PM

_____
Signature

_____
Print Name

_____
Date

# Wallace Community College
## The Alabama Community College System
## Physical Therapist Assistant Application

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*For Office Use Only*
**Received By:** _____  **Date:** _____

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It is the responsibility of the applicant to submit a **completed** application packet.  Mailing information and submission locations are listed on the Application Checklist for this application.  Applications should be submitted on or before the deadline of **Friday, May 29, 2020, 2:00 p.m.** If mailed, postmark must be no later than May 29, 2020.  No applications will be accepted after the deadline.

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## I. PERSONAL DATA

Last Name: _____  First: _____  MI: _____  Maiden: _____

Student I.D.#: _____

Email: _____
**(List an active email address.  Communications regarding this application will be made via the listed email account.)**

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Work Phone: _____ Cellular Phone: _____

## II. EDUCATION

High School Graduation Year: _____ High School Name: _____

GED (if applicable): Yes _____ No _____ Date Completed: _____

Are you currently taking college courses? Yes _____ No _____ If yes, what college? _____

- **Applicants to the PTA program must disclose each college and/or university attended regardless of credit hour, certificate, in-class or on-line instruction, or course/degree completion.  Any failure to disclose attendance at any college or university could result in immediate disqualification from the PTA applicant pool and/or PTA program.**

List all colleges **attended** and the year(s) attended:

| DATES FROM/TO | INSTITUTION(S) ATTENDED, INCLUDING WCC | CITY / STATE | CREDENTIALS EARNED, *if applicable* (CERTIFICATE/DEGREE) |
|---|---|---|---|
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Please place a checkmark by each course you have successfully completed with a "C" or above.

| | |
|---|---|
| ___BIO 201 A&P I | ___SPH 107 Fundamentals of Public Speaking |
| ___BIO 202 A&P II | ___ *OR* SPH 106 Oral Communications |
| ___ENG 101 English Composition I | ___Humanities/Fine Arts Elective |
| ___MTH 100 Intermediate College Algebra | ___CIS 146 Microcomputer Application *OR* |
| ___ *OR* higher | Demonstrated Competency |
| ___ORI 101 Orientation to College *OR* | ___PSY 200 General Psychology |
| ORI 105 Orientation & Student Success | ___PSY 210 Human Growth & Development |
| ___ORI 104 WorkKeys ® Assessment | ___HPS 112 Medical Terminology |

**NOTE:** It is in your best interest to make a copy of all paperwork for your files before submission of your completed PTA admission packet.

*If you have not completed BIO or MTH courses in above list, c*heck if you have successfully completed BIO 103 ___ Check if you are ready for MTH 100 ____.

If you have successfully completed any AP courses, list which AP courses were completed (scores must be on file with WCC Admissions/Records) _____.

I hereby certify that I have made no willful misrepresentations nor have I withheld information pertinent to this application. Further, I understand that acceptance of this application by Wallace Community College does not imply acceptance into the Physical Therapist Assistant program and that the final selection of applicants is by the PTA Application review committee.

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**I understand that completion of this application is a component of the student profile and does not in itself grant admission to the Physical Therapist Assistant program. I understand this application must be resubmitted if I am not selected for the Fall Semester 2020. I certify that the information given in this application is true and correct. I understand that providing false information may be deemed sufficient reason to dismiss a student and/or refuse admission to the PTA program.**

Minimum admission standards include:
1. Unconditional admission to WCC.
2. Receipt of completed application packet for the PTA program by **Friday, May 29, 2020, 2:00 p.m.**
3. All college transcripts (or high school, if no prior college courses completed) or unofficial GED scores.
3. Minimum of 2.0 cumulative GPA for students with previous college work OR high school transcript for students without prior college work (GED® acceptable in lieu of high school transcript).
4. Eligible for enrollment in or have already completed BIO201, ENG101, and MTH100 at the time of application.
5. Score on the TEAS® for math, reading, science, and English. Scores must be within three years of the application deadline.
6. Good standing with WCC as defined by the College Catalog.
7. Meeting the essential functions and technical standards required for PTA.

**Admission to the PTA program is competitive, and the number of students is limited by the number of faculty and clinical facilities available. Meeting minimal requirements does not guarantee acceptance.**

_____          _____
Applicant's Signature                                                                            Date

**NOTE:** *Upon acceptance* into any health program at WCC, students will be required to submit to drug screening and a background check.

**Wallace Community College**

## PHYSICAL THERAPY EXPERIENCE FORM
## PHYSICAL THERAPIST ASSISTANT PROGRAM
## WALLACE COMMUNITY COLLEGE

Applicant Name_____     Student #_____

(Print)

Applicants are required to complete a minimum of 20 hours verified observation or volunteer time in two different physical therapy settings (i.e. 10 hours in a long-term, inpatient care facility and 10 hours in a short-term, outpatient facility). Individuals working as paid employees in a physical therapy department may use their regular work hours to complete this requirement. Complete this form and secure the signature of the physical therapist in charge of the facility. <u>ONLY THE SIGNATURE OF A LICENSED PHYSICAL THERAPIST OR LICENSED PHYSICAL THERAPIST ASSISTANT IS ACCEPTABLE</u>.

### OBSERVATION RECORD

| Facility Name | Date (Day/Mo/Year) | Number of Hours Completed | Signature of Licensed PT or PTA | Acute Care | Skilled Nursing | Outpatient | Other |
|---|---|---|---|---|---|---|---|
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### WORK EXPERIENCE/PAID EMPLOYMENT IN A PT DEPARTMENT
(Up to 10 hours; *If Applicable*)

| Facility Name | Date (Day/Mo/Year) | Number of Hours Completed | Signature of Licensed PT or PTA | Acute Care | Skilled Nursing | Outpatient | Other |
|---|---|---|---|---|---|---|---|
|  |  |  |  |  |  |  |  |
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**Wallace Community College**
**Physical Therapist Assistant Program**

**ESSENTIAL FUNCTIONS FORM**

The essential functions delineated below are necessary for Physical Therapist Assistant for the provision of safe and effective patient care.  If special accommodation is required, contact the ADA Coordinator at 334-556-2294 upon acceptance into the program.  <u>This form is for your information only and is not to be included in the application packet when returned</u>.

| FUNCTIONS | EXAMPLES OF CRITERIA | 100% | LESS | EXPLANATION |
|---|---|---|---|---|
| Cognitive and critical thinking abilities are sufficient to make clinical judgments and meet laboratory objectives and requirements. | 1. Can comprehend new knowledge and apply it in PTA practice<br>2. Can analyze situations and identify cause-effect relationships<br>3. Can organize, program-solve, and make decisions<br>4. Can meet mental competency requirements of the Alabama Board of Physical Therapist<br>5. Can compute mathematical problems<br>6. Can operate a computer after an Orientation | | | |
| Interpersonal abilities are sufficient to interact purposefully and effectively with others. | 1. Can establish rapport with individuals<br>2. Can interchange ideas in a group<br>3. Can perceive emotions displayed by others<br>4. Can convey sensitivity, respect, tact, and a mentally healthy attitude in interpersonal relationships | | | |
| Fine motor skills and hand/eye coordination are sufficient to safely fulfill laboratory objectives and requirements. | 1. Am able to manipulate small objects and dials on equipment<br>2. Can manipulate objects without extraneous motions, tremors or jerking<br>3. Can hear high and low frequency sounds, such as telephones, monitor alarms emergency signals, weak cries of infants and weak calls for help | | | |
| Auditory ability is sufficient to communicate effectively with others, to monitor and assess patient status, and to fulfill all laboratory objectives and requirements. | 1. Can hear high and low frequency sounds, such as telephones, monitor alarms emergency signals, weak cries of infants and weak calls for help | | | |

| FUNCTIONS | EXAMPLES OF CRITERIA | 100% | LESS | EXPLANATION |
|---|---|---|---|---|
| Visual ability is sufficient to monitor and assess patient status and to fulfill laboratory objectives and requirements Instruments to enhance or correct vision are portable, usable in small spaces and in varying levels of light and do not disrupt care or cause discomfort to patients. | 1. Am able to discern the full spectrum of colors and to distinguish color changes<br>2. Can accurately read numbers and letters in fine print, such as would appear on therapist or monitoring equipment in varying levels of light (daylight to very dim light)<br>3. Can read for long periods of time<br>4. Can read cursive writing such as would be found on patient's charts<br>5. Can detect changes in the Environment | | | |
| Tactile ability and sense of smell are sufficient to assess patients and the environment. | 1. Can discern tremors or vibrations in various body parts<br>2. Can palpate and count pulses<br>3. Can discern physical characteristics through touch, such as texture, shape, size, location, and others<br>4. Can smell body and environmental odors, such as infected wounds or burning electrical equipment | | | |
| Communication abilities are sufficient to convey thoughts in verbal and written form so that they are understood by others. | 1. Has sufficient English language abilities to understand printed materials, classroom lectures; instructional, medical, or other directives; and patient questions and/or responses<br>2. Has sufficient English language abilities to be understood in verbal and written communications<br>4. Can teach a concept and test for understanding<br>5. Can interpret feedback or messages | | | |
| Physical mobility is sufficient to fulfill classroom, clinical, and program objectives safely and effectively. | 1. Can maintain balance in any position and can stand on both legs, move from room to room in a timely manner and maneuver in small spaces<br>2. Can freely move all joints through functional range of motion<br>3. Can achieve certification in cardiopulmonary resuscitation at the BCLS (Basic Cardiac Life Support) level | | | |

| FUNCTIONS | EXAMPLES OF CRITERIA | 100% | LESS | EXPLANATION |
|---|---|---|---|---|
| Strength (gross motor skills) and endurance are sufficient to safely fulfill clinical laboratory objectives and requirements. | 1. Can stand and walk for six hours or more in a clinical situation<br>2. Can position, lift, and transfer patients from all surfaces without injury to the patient, self, or others<br>3. Can push or pull heavy objects, such as occupied hospital bed, without injury to patient, self, or others | | | |
| Fine motor skills and hand/eye coordination are sufficient to safely fulfill laboratory objectives and requirements. | 1. Am able to manipulate small objects and dials on equipment.<br>2. Can manipulate objects without extraneous motions, tremors or jerking.<br>3. Can write the English language legibly, using correct grammar and syntax. | | | |
| Auditory ability is sufficient to communicate effectively with others, to monitor and assess patient status, and to fulfill all laboratory objectives and requirements. | 1. Can hear high and low frequency sounds, such as telephones, monitor alarms, emergency signals, weak cries of infants and weak calls for help. | | | |
| Visual ability is sufficient to monitor and assess patient status and to fulfill laboratory objectives and requirements.<br><br>Instruments to enhance or correct vision are portable, usable in small spaces and in varying levels of light and do not disrupt care or cause discomfort to patients. | 1. Am able to discern the full spectrum of colors and to distinguish color changes.<br>2. Can accurately read numbers and letters in fine print, such as would appear on therapist or monitoring equipment in varying levels of light (daylight to very dim light).<br>3. Can read for long periods of time.<br>4. Can read cursive writing such as would be found on patient's care.<br>5. Can detect changes in the environment. | | | |
| Tactile ability and sense of smell are sufficient to assess patients and the environment | 1. Can discern tremors or vibrations in various body parts<br>2. Can palpate and count pulses<br>3. Can discern physical characteristics through touch, such as texture, shape, size, location, and others<br>4. Can smell body and environmental odors, such as infected wounds or burning electrical equipment | | | |

# Test of Essential Academic Skills Version (ATI TEAS®)

The ATI TEAS® measures basic essential skills in the academic content area of reading, mathematics, science, English and language usage.  Applicants must create an account at www.atitesting.com to register and schedule a date for testing.

## Guidelines for ATI TEAS® Testing

Total time available to test – 209 minutes (3 hours and 29 minutes)
Four Option Multiple-choice; Number of Test Questions – 170

- Reading – 58 minutes / 48 questions
- Math – 51 minutes / 34 questions
- Science – 66 minutes / 54 questions
- English & Language – 34 minutes /34 questions

## Accommodations for Students with Disabilities

According to the U.S. Department of  Education's Section 504 of the Rehabilitation Act of 1973, a student with a disability may be defined as any individual who:

- has a physical or mental impairment which substantially limits one or more major life activities;
- has a record of such an impairment; or
- is regarded as having such an impairment.

Any examinee who has a documented disability should contact Disability Support Services at respective campuses two weeks prior to registered testing date.

## Preparing for the ATI TEAS®

Study Manual for the Test of Essential Academic Skills, Version Six is available for purchase online from ATI.  Wallace students may check out a copy of the manual from the Wallace Library.

Students may also visit the sites listed below for free ATI TEAS® practice questions:

http://www.mometrix.com/blog/ati-teas-6-test-breakdown/

https://uniontestprep.com/teas

The following items are available for purchase at www.atitesting.com

- Learning Strategies
- TEAS® Pre-Test Study Manual
- TEAS® Online Practice Assessments
- TEAS® Transcripts

There is no minimum score required on the ATI TEAS® but a higher score produces a higher point total.  Cost of the ATI TEAS® test is $77.00.  This fee must be paid in advance online by debit or credit card at www.atitesting.com. You may find the test times for the Wallace Campus in Dothan Testing Center and the Sparks Campus in Eufaula Testing Center by clicking each center's name. To see how the ATI TEAS®  score is used, see your specific program's admission information.

## Registering for the ATI TEAS®:

Log on to www.atitesting.com

- Click on "Register for TEAS®" at the bottom right corner of your screen.
- After completing the registration process, testers will be required to create a user account if they do not already have one prior to purchasing the test session. **REMEMBER YOUR USER ID AND PASSWORD—IT WILL BE REQUIRED AT TIME OF TESTING.**

## Taking the ATI TEAS®

Late arrivals will not be tested, please arrive 30 minutes early to the test site. Late arrivals will forfeit his/her testing fee.

- Make sure you bring one **form of ID** (must be a government issued photographic identification – i.e. Driver's License or Passport)

The following items are **NOT** allowed in the testing lab during the ATI TEAS®:

- **Cell Phones**
- **Calculators**
- **Food or drink**
- **Textbooks or reference books of any kind**
- **Sunglasses, hat or hood**
- **Music (CD players, MP3 players, IPods, etc.)**

## Please Note

ATI assesses a $27.00 fee to transfer a ATI TEAS® score to a location other than your original test site.

- **Missed exams are non-refundable.**
- ATI TEAS® is good for three years.
- ATI TEAS® may be repeated only once during any admission time frame. The student must wait at least six-weeks to retest. There are two versions of the exam. The exam software will not allow a student to test twice on the same exam. You must identify yourself as a repeat tester or you will be locked out of exam and testing fees are non-refundable.
- **Proof of ATI TEAS® score must be attached to program application.**

## ATI TEAS® Score Report

Students can download TEAS test results by signing in to www.atitesting.com, then complete the following:

- Sign-in with student username and password for ati.
- Select MY RESULTS.
- Select TEAS test results
- DOWNLOAD RESULTS
- OPEN WITH ADOBE
- Print TEAS test report.