

APPLICATION FOR EMPLOYMENT WALLACE COMMUNITY COLLEGE - DOTHAN

Position Information	Title of position applying:	on for which	you are							Date of
Pos Inforn										Application
_	Last Name					First Na	ame			Middle Initial
Personal Information	Address City							State	Z	ïp
fo	Contact Information									
5	Phone: Home		Work				E-I	-mail Address		
			School/Colle	ge		Dates At From		Major	Minor	Degree(s) Earned
tion	High School/ GED							1		
Secondary and Postsecondary Education	College									
Secondary and secondary Educ	College									
SePostsee	College									
	Other (Specify)									
	Please list m	nost recent e	employment e	experienc	e first.					
Employment History	Employer				Tele	phone N	umber		Job Du	ities
	Address				Dates of Employment					
Employm	Title	☐ Full- time	□ tin	Part- ne	Hou	rly Rate/S	Salary			
	Reason for L	eaving								

	Employer			Telephone Number	Job Duties
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Employment History (Continued)					
ШШ	Reason for Lea	aving			

May we contact your current employer?

🗆 Yes 🗖 No

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	Please list three references, other than relatives, who can provide information verifying qualifications,					
	character, or work experience. Name and Title	Address	Phone Number			
ø	Name and The	Addrood				
JCe						
References						
Ref						
	For the purposes of diadeound relative inc	ludes the following ensures denor	dent edult shild and his or har			
	For the purposes of disclosure, relative inc spouse, parent, spouse's parents, sibling an		dent, adult child and his of her			
Family Relationship	Are you a relative of any employee in the Alabama Community College system, including (name of college), or any member of the State Board of Education?					
Farr atio	If yes, list the name(s), relationship, and employer/position of relative(s):					
Rel						
	Have you ever been convicted of or pled no contest or guilty to any felony or any crime involving theft,					
(s)	dishonesty, violence, or sexual misconduct? □ Yes □ No If yes, explain below:					
Felony Conviction(s)						
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Con						
	I represent and warrant that the information I have					
	belief. I further acknowledge that I understand that I must provide documented verification of education, experience, and required certifications and/or licensures. And further, I represent and warrant that I have answered fully and truthfully all					
t.	questions regarding criminal convictions/records. I understand that any offer of employment is contingent upon a					
nen	satisfactory criminal background investigation, and I hereby authorize my employing authority within the Alabama Community College System and/or its assigns to conduct a criminal background history investigation. I understand					
een.	that in the event a conviction for a felony or any crime involving moral turpitude is found that the procedures set out in the guidelines for State Board Policy 623.01 will be followed. I hereby expressly request, and give permission to,					
Agı	former employers and any persons who may have pertinent information concerning this application to furnish such					
ent	information to college officials. I agree to hold the college and such persons harmless, and I do hereby release them from any and all liability for damage of any nature whatsoever for furnishing such information. I understand that failure to provide					
Consent Agreement	full and true information on this application may result in disqualification or dismissal.					
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	Signature of Applicant Date					
Are you a member of the Alabama Community College System Applicant Pool?						
Return apr	lication to: WALLACE COMMUNIT	Y COLLEGE				
	ATTN: HUMAN RESOU					
	1141 WALLACE DR					
	DOTHAN AL 36303 334-556-2484					

NOTE: THE COLLEGE WILL NOT ACCEPT ELECTRONICALLY SUBMITTED (FAXED OR E-MAILED) APPLICATION MATERIALS.

It is the policy of the Alabama Department of Postsecondary Education, including all postsecondary institutions under the control of the Alabama State Board of Education, that no person shall, on the grounds of race, color, disability, sex, religion, creed, national origin, or age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment. (Each institution will make reasonable accommodations for qualified disabled applicants or employees.)

EQUAL EMPLOYMENT OPPORTUNITY INFORMATION

Providing us with the following information is voluntary. The information is gathered solely for reporting and statistical purposes and will not be used to evaluate the applicant's qualifications, suitability, or desirability for employment.

Name		
Last	First	Middle
Date of Birth		
Ethnic Background (check one):		
 Native American White, not of Hispanic origin Hispanic Black, not of Hispanic origin Asian/Pacific Islander Multi-racial Other 		
Gender (check one):		
() Male () Female		
MISCELLANE	EOUS INFORMAT	ION
Have you ever been employed by the Collec	ge? () Yes	() No
Position:		
Employed from	to	