

**George C. Wallace Community
College 2014 Annual (Clery)
Security Report**



2014 Annual Security Report

The Wallace Campus Police Department

The Mission of the Wallace Campus Police Department is to provide a safe learning, teaching, and working environment. The Campus Police Department requires personnel to exercise the highest degree of discretion, human relations, and community problem- solving skills.

The department exists to protect life and property, manage emergencies, maintain a successful parking and traffic system, prevent crime, and be a general service to the college community. The Wallace Campus Police Department will strive to fulfill these responsibilities in a professional manner.

Campus Police Contact Information

Dothan Campus (334)798-1381

Sparks Campus (334)798-1228

Law Enforcement Authority of Wallace Campus Police

The importance of training for police officers, especially within an academic community, cannot be overemphasized. Police officers must be service oriented given their environment, as well as capable of providing law enforcement service. Therefore, the Campus Police Department utilizes many resources to ensure that the certified officers patrolling the community are of the highest caliber. The certified officers also receive training sponsored by the Alabama Peace Officers Standards and Training Commission, Alabama's State Police Academy, and other law enforcement agencies. Wallace College has three full time certified police officers and two part time certified police officers; also, non-certified contract security guards provide services at some locations. Certified police officers carry weapons and have arrest authority on and off campus by authority of the Code of Alabama as amended 16-22-1, 16-22-2. These certified police officers are vested

with all powers, authority, and responsibilities of any state law enforcement officer. Non-certified contract security guards carry weapons, but do not have arrest authority. Additionally, the contract security guards are trained by the contractor. Specific information concerning the campus locations of certified police officers or any other staffing questions may be obtained from any campus dean.

Working Relationship with Local Law Enforcement

George C. Wallace Community College is located geographically within the city limits of Dothan, Alabama and within Dale County. The Sparks campus is located geographically within the city limits of Eufaula, Alabama and within Barbour County. Campus Police has jurisdiction over criminal matters occurring within the campuses of Wallace Community College, but whenever the situation dictates, campus police will call outside agencies for assistance, which could assume primary investigative responsibility, upon the request of the campus Chief of Police for certain crimes that would likely exhaust the capabilities of the college. The campus police officers work closely with all local, state, and federal law enforcement agencies along with emergency management agencies. Wallace Community College has Mutual Aid Agreements signed with the Midland City Police Department, Dothan Regional Airport Police Department, and the Eufaula Police Department.

The prosecution of all criminal offenses committed on the Dothan campus is conducted, depending on the classification of the offense as a federal offense, a state felony or misdemeanor, in the Federal District Court of Middle Alabama, the State Circuit or District Court of Dale County, or the Dothan Municipal Court.

The prosecution of all criminal offenses committed on the Sparks campus is conducted, depending on the classification of the offense as a federal offense, a state felony or misdemeanor, in the Federal District Court of Middle Alabama, the State Circuit or District Court of Barbour County, or the Eufaula Municipal Court.

The College Police Department prepares and submits reports regarding criminal offenses to the Federal Bureau of Investigation to which all authorized law

enforcement agencies report statistical data. Additionally, “real-time” information is made available to other local, state, and federal law enforcement agencies on arrest and serious crimes.

Other Services

The Wallace Community College Campus Police Department also provides safety and general support services tailored to meet the needs of the campus community. These services include but are not limited to the following:

1. Assisting campus motorist with minor vehicle problems.
2. Preparing private property accident reports on motor vehicle accidents.
3. Patrolling campus streets and parking areas to enforce Wallace Community College parking regulations, state, and local traffic laws.
4. Coordinating security for college sponsored campus events.
5. Providing crime prevention and safety presentations.
6. On campus safety escorts.
7. Conducting criminal investigations and preparing cases to submit to the district attorney and/or a grand jury.

Reporting On Campus Crimes and Other Emergencies

It is the policy of the college to strongly encourage students, employees, and visitors to Wallace Community College to promptly contact the campus police, or 911 about any criminal activities, accidents, or medical emergencies occurring on campus. Reporting a crime does not mean an individual must take legal action; however, it may help law enforcement stop further incidents as well as help them keep the community informed about criminal activity.

To make a report in person, an individual should go to the Campus Police Department, which is located across from Wallace Hall on the Dothan campus, and on the Sparks campus, inside the A building beside the receptionist. On the Dothan campus, campus police can be reached by

phone by dialing 798-1381. On the Sparks campus, campus police can be reached by phone by dialing 798-1228. The switchboard operator at both campuses can also contact campus police. The switchboard can be reached by dialing either 983-3521 ext. 0 with a non-college phone or dialing "0" from a college phone located throughout most college buildings. In emergency situations, including fires and major medical emergencies, call 911.

Daily Crime Logs/Summary of Criminal Incidents

The Wallace Community College Campus Police Department compiles statistical information from the contents of the Campus Police Daily Activity Report, which contains a summary of each crime report made to the Wallace Community College Campus Police Department. The daily activity report contains each incident's location, type, date, time, and disposition of the complaint. Wallace Community Campus Police Department Daily Activity Reports (Crime Logs) are available for public viewing in the office of the Chief of Campus Police, which is located in the Campus Police Department, across from Wallace Hall on the Dothan Campus.

Campus Security Authorities (CSA)

A person may also report a crime to the Business Dean, the Dean of Student Affairs, the Director of Athletics, the Director of Human Resources, or other Wallace Community College officials with significant responsibility for student and campus activities. All such individuals, along with campus law enforcement staff, are referred to as a **Campus Security Authority (CSA)**. Upon request, the CSA may assist the reporting individual in contacting the Campus Police Department about an incident. The college will allow a victim or a witness of a crime to report it to a CSA (other than law enforcement) on a voluntary and confidential basis. All such incident

reports will help the college take steps to make the campus safer. They will be used, in particular, to determine whether there is a pattern of crime involving a particular location, offender, or method; to provide the basis for alerting the campus community about crimes posing a danger to students or employees; and to compile the crime statistics included in this annual report. Campus Security Authorities who are not law enforcement will be provided the appropriate forms to be completed when a crime is reported to them.

Emergency Notification, Evacuation Procedures, and Timely Warnings

It is the policy of Wallace Community College to quickly inform the campus community of conditions posing a threat to life, safety, security, and/or property so that appropriate measures may be taken. To carry out this policy the college has developed procedures to facilitate notice to, and if necessary, evacuate the campus community in the event of a confirmed active emergency posing an immediate or reasonable likely threat.

The campus employs an emergency notification system commonly known as “Wallace Alert” to provide emergency warnings and follow up information to the campus community and the general public. Wallace Alert will ensure that this information is automatically delivered to any email address and by text message that is registered through the Wallace Alert system within moments of any such alerts being sent by the college. Wallace Alerts are also employed through the entire network computer system operated by the college to ensure that the entire campus is informed at a moment’s notice in the event of an emergency. Every student, parent, guardian, faculty, and staff member is encouraged to register their email address and/or phone number with Wallace Alert. Information on how to register for Wallace Alert, free of charge, can be located at Wallace.edu under the “Security” banner.

Also, the Dothan campus utilizes an emergency notification system by means of a public address system. The public address system uses alert tones and approved messages that can be deployed throughout the campus in addition to activation of the Wallace Alert. On the Sparks campus, an intercom system is utilized to communicate emergency messages throughout the campus in addition to Wallace Alert. There are certain college officials that have been granted authority by the College President to authorize emergency notifications. These officials are also referred to as Responsible Authorizers.

The activation process is initiated when a report of an emergency posing an immediate or reasonably likely threat is made to the Wallace Community College Campus Police Department or to another Responsible Authorizer. The Responsible Authorizer is to confirm that such a threat does exist and approve the wording and content of the message, taking into account pre-approved message templates, the nature of the impacted population on campus, and the actions the impacted population should take. Finally, the Responsible Authorizer is to direct that notification be provided through activation of Wallace Alert and/or the public address system, and the intercom system. These actions are to be taken without delay unless issuing a notification will, in the professional judgment of the Responsible Authorizer, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The Wallace Alert, public address and intercom systems will be tested during the Fall and Spring semesters. Tests of these systems may be announced to the campus community beforehand or may be unannounced. After the test, after-action reports are prepared to document the nature of the test, the date and time of the test, whether it was announced or unannounced, an evaluative observations regarding system and personnel performance. If criminal incidents occur on campus that do not pose an immediate danger to the community, but the possibility of a reoccurring or similar incidents exist , Timely Warnings

describing those incidents will be made and disseminated to all students, faculty, and staff.

Emergency Procedures Manual

The college publishes the Emergency Procedures Handbook which contains procedures and directions to be followed by the campus community to evacuate a building or to otherwise respond to an emergency. The handbook can also be found by employees of Wallace Community College website under “Security” on Share Point.

Crime Prevention

With the exercise of due caution, students and employees can reduce their chances of becoming a victim of crime. The college crime prevention efforts are premised upon the dual concepts of eliminating and/or minimizing criminal opportunities, whenever possible, and encouraging individuals to be responsible for their own security and the security of others. The following are some crime prevention tips:

- Always lock your doors after entering or leaving your car.
- Always park in well-lighted areas if possible.
- Have your keys in your hands so you don’t have to linger before unlocking your car.
- Keys can serve as a weapon against an attacker.
- Check the back seat before entering your car.
- If you think you are being followed, drive to a public place or a Police Department and sound your horn.
- If you’re walking from your car, and you think someone is following you, go into the first occupied classroom you can easily gain access to and have the instructor notify Police.

- Do not offer rides to strangers.
- Educate yourself concerning preventive tactics, and be prepared to use these methods.
- Be alert to your surroundings and the people around you, especially if you are alone or in a light restricted area.
- Whenever possible, travel with a friend.
- Walk close to the curb.
- Avoid doorways, or alleys where there is inadequate lighting, and where someone could hide and attack from.
- Report any suspicious person to any College employee.

A community equates police performance in terms of response time to calls for service, interaction with individual officers and satisfaction level with the officer's handling of a call for service. Some aspects that are often overlooked are the efforts of police to prevent crime. Deployed in the proactive posture, the crime prevention efforts compliment the reactive segment of the Department, i.e., visible patrol units who either walk a beat or patrol with marked vehicles. Crime prevention demands constant interaction and outreaching to students, faculty, and staff combined with unique appropriate training.

Crime prevention at Wallace Community College is a community-based program. Involvement by all members of the campus community is essential to the success of the program. The College Police Department strives to provide leadership and direction for this effort. The main goal is to improve the quality of life for members of the campus community. Wallace Community College Campus Police will conduct crime prevention and awareness programs throughout the year. Campus Police carries out the following programs and projects:

- Campus Police participates in each new student orientation program. At this time, a representative talks with students about guidelines for their personal safety.
- A summary of criminal incidents, known as the Daily Activity Report (Crime Log) is available at the Campus Police Department.
- If circumstances warrant, special printed crime alerts are prepared and distributed throughout the campus.

SEXUAL HARASSMENT POLICY

Wallace Community College is committed to an environment conducive to learning and free from harassment or discrimination (intentional or implied) with regard to sex. Wallace community College administration will take all necessary steps to ensure that sexual harassment, in either the hostile environment or quid pro quo form, does not occur at any facility or at any event/activity sponsored by this College. This policy applies to all members of the College community who are encouraged to report promptly complaints about sexual harassment.

Any member of the College community who believes that he or she has been the victim of sexual harassment, sexual abuse, rape, or sexual misconduct may bring the matter to the attention of any academic or administrative officer, dean, director, supervisor, counselor, teacher, or advisor. When a complaint has been reported to any of these individuals, the recipient of the complaint will forward the complaint to the appropriate college official, who shall be designated by the president of the institution to coordinate the investigation of such complaints.

All employees of Wallace Community College are expected to treat students and each other with respect and dignity at all times. Behaviors, words, or actions that create (directly or indirectly) a working or learning environment hostile to members of either sex will not be tolerated. Recognizing that individual perceptions differ, the College subscribes to the reasonable person standard, which measures sexual harassment by whether or not such conduct would substantially affect the work environment of a reasonable person. Employees are cautioned to be conservative in projecting how a reasonable person would react and are strongly advised to ask their administrators and/or compliance officers if in doubt. The College will not tolerate quid pro quo harassment whereby sexual favors are requested or demanded in exchange for grades, employee ratings, promotions, etc.

The College reaffirms the Equal Employment Opportunity Commission guidelines which state that whether or not there is sexual harassment is a matter which

must be viewed from the perspective of the recipient. In other words, harassment may exist even when no direct intent to harass is present. Therefore, all employees are encouraged to be aware of the environment they help to create and to be sensitive to the perceptions of others.

Students with any conflict, complaint, or grievance will initially report to any College official. Students may also report directly to the College Sexual Harassment Officers.

Sexual harassment and sexual assault are strictly prohibited and will be dealt with in the most aggressive fashion. Local sanctions and procedures for disciplinary actions are outlined in the College Student Handbook. Law Enforcement agencies will be notified when appropriate by Wallace Community College. Students also have the option to notify law enforcement authorities; Wallace Community College will assist students with this notification of request. Students are encouraged to use college counselors as well as resources in locally additional counseling and mental health services for assault victims.

Sexual Assault Policy

A particularly serious type of criminal behavior to which campuses are not immune from is sexual assault. Wallace Community College will offer educational programs in the area of personal safety with rape and sexual offenses awareness being an important element of such programs. Presentations will be offered at various times throughout the year by individuals trained in the prevention of sexual assault. In addition to presentations, students will be afforded educational information on sexual assault through Blackboard, Wallace Community College's course delivery software. The topics included in these programs will include stranger rape, date/acquaintance rape, and other sexual offenses. The programs will include emphasis on preventive measures, actions to be taken in the event of rape or a sexual assault, and generally increasing student awareness of risks.

Wallace Community College also encourages the reporting by employees and students of conditions on campus, such as lighting and landscaping, that may contribute to the risk of sexual assault so that appropriate action may be taken.

A student who has been sexually assaulted has the right to notify and seek help of the Campus Police Department, local police authorities, or both. A list of telephone numbers for contacting authorities is listed at the end of this report. A Campus Security Authority will, upon request, assist the student in contacting the police. The act of notifying campus or local police does not mean that criminal charges must be filed. However, immediate notification will permit authorities to conduct a timely investigation and collect and preserve evidence which is essential for any subsequent prosecution. Also, it may assist in preventing the offender from performing additional assaults on other victims. A victim of sexual assault should be cautious not to destroy evidence. The victim should not change clothes, take a bath or shower, or remove any items from which the incident occurred.

Counseling and other assistance for victims of sexual assault will be made available through the House of Ruth.

Information Concerning Registered Sex Offenders

The Federal Campus Sex Crimes Prevention Act requires that sex offender information be made available to members of that campus community. The information on local sex offenders can be obtained by any student, faculty, or staff member of Wallace Community College by searching the State of Alabama's Department of Public Safety Community Information Center web page at:

<http://dps.alabama.gov/Community/wfSexOffenderSearch.aspx>

DRUG AND ALCOHOL ABUSE

Wallace Community College is a public educational institution of the state of Alabama and, as such, shall not allow on its premises, or at any activity it sponsors, the possession, use, or distribution of any alcoholic beverage or any illicit drug by any student, employee, or visitor. In the event of confirmation of such prohibited possession, use, or distribution by a student or employee, the college shall, within the scope of applicable federal and state due process requirements, take such administrative or disciplinary action as is appropriate. For a student, the disciplinary action may include, but is not limited to, suspension, expulsion and/or arrest or referral to the appropriate law enforcement agency. For an employee, such administrative or disciplinary action may include, but is not limited to, reprimand, suspension, or termination of employment, or requirement that the employee participate in and/or successfully complete an appropriate rehabilitation program and/or arrest or referral to the appropriate law enforcement agency. Any visitor engaging in any act prohibited by this policy shall be called on to immediately cease such behavior.

If any employee, student, or visitor shall engage in any behavior prohibited by this policy which is also a violation of federal, state, or local law or ordinance, that employee, student, or visitor shall be subject to referral to law enforcement officials for arrest and prosecution.

Campus Crime Statistics

The Federal Jeanne Clery Act requires colleges and universities to collect and report annually certain information regarding criminal incidents. The statistics reported below are presented pursuant to that obligation.

Campus crime, arrest, and disciplinary referral statistics are based on information reported to Wallace Community College Campus Police, Midland City Police Department, Dothan Police Department, Eufaula Police Department, and Napier

Field Police Department. Also, Wallace Community College does not own or operate any residential housing for students.

The Wallace Community College campus encompasses all buildings and property owned by the institution that is within the same reasonably contiguous geographic area that is used to support the college's educational mission. The tables below display the number of reported criminal offenses occurring on the Wallace Community College Dothan campus and the Sparks campus, located in Eufaula, Alabama, for the period of January 1, 2010, through December 31, 2013.

Statistics

Criminal Offenses-On Campus-Wallace Campus

Criminal Offense	2011	2012	2013
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offences-Forcible	0	0	0
Sex offences-Non-forcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

Criminal Offenses-On Campus-Sparks Campus

Criminal Offense	2011	2012	2013
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offences-Forcible	0	0	0
Sex offences-Non-forcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	2
Motor vehicle theft	0	0	0
Arson	0	0	0

Criminal Offences-Public Property-Wallace Campus

Criminal Offense	2011	2012	2013
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offences-Forcible	0	0	0
Sex offences-Non-forcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

Criminal Offenses-Public Property-Sparks Campus

Criminal Offense	2011	2012	2013
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offences-Forcible	0	0	0
Sex offences-Non-forcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

None of the reported incidents in the preceding statistical section were prompted by, or as a result of any person's perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim. In addition to those listed above, there were no incidents of theft, simple assault, intimidation or destruction/vandalism of property motivated by prejudice as defined in this paragraph.

Hate Crimes-On Campus-Wallace Campus

Criminal Offense	2011	2012	2013
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offences-Forcible	0	0	0
Sex offences-Non-forcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

Hate Crimes-On Campus-Sparks Campus

Criminal Offense	2011	2012	2013
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offences-Forcible	0	0	0
Sex offences-Non-forcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

Hate Crimes-Public Property-Wallace Campus

Criminal Offense	2011	2012	2013
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offences-Forcible	0	0	0
Sex offences-Non-forcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

Hate Crimes-Public Property-Sparks Campus

Criminal Offense	2011	2012	2013
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offences-Forcible	0	0	0
Sex offences-Non-forcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

Arrests-On Campus-Wallace Campus

Criminal Offense	2011	2012	2013
Illegal weapons possession	0	0	0
Drug law violations	0	0	0
Liquor law violations	0	0	1

Arrests-On Campus-Sparks Campus

Criminal Offense	2011	2012	2013
Illegal weapons possession	0	0	0
Drug law violations	0	0	0
Liquor law violations	0	0	0

Arrests-Public Property-Wallace Campus

Criminal Offense	2011	2012	2013
Illegal weapons possession	0	0	0
Drug law violations	0	0	0
Liquor law violations	0	0	0

Arrests-Public Property-Sparks Campus

Criminal Offense	2011	2012	2013
Illegal weapons possession	0	0	0
Drug law violations	0	0	0
Liquor law violations	0	0	0

Disciplinary Actions-On Campus-Wallace Campus

Criminal Offense	2011	2012	2013
Illegal weapons possession	0	0	0
Drug law violations	0	0	0
Liquor law violations	0	0	0

Disciplinary Actions-On Campus-Sparks Campus

Criminal Offense	2011	2012	2013
Illegal weapons possession	0	0	0
Drug law violations	0	0	0
Liquor law violations	0	0	0

Disciplinary Actions-Public Property-Wallace Campus

Criminal Offense	2011	2012	2013
Illegal weapons possession	0	0	0
Drug law violations	0	0	0
Liquor law violations	0	0	0

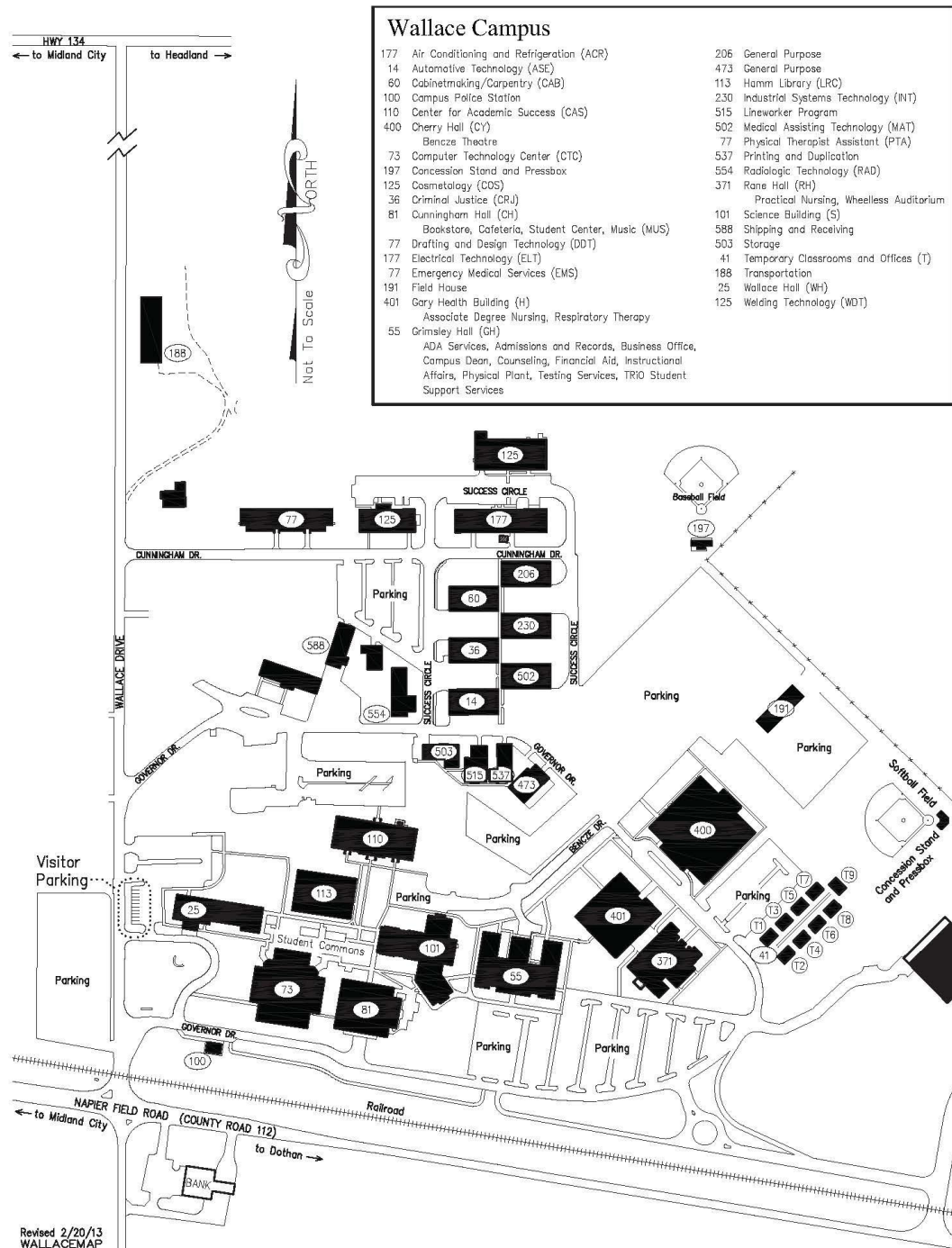
Disciplinary Actions-Public Property-Sparks Campus

Criminal Offense	2011	2012	2013
Illegal weapons possession	0	0	0
Drug law violations	0	0	0
Liquor law violations	0	0	0

EMERGENCY TELEPHONE NUMBERS

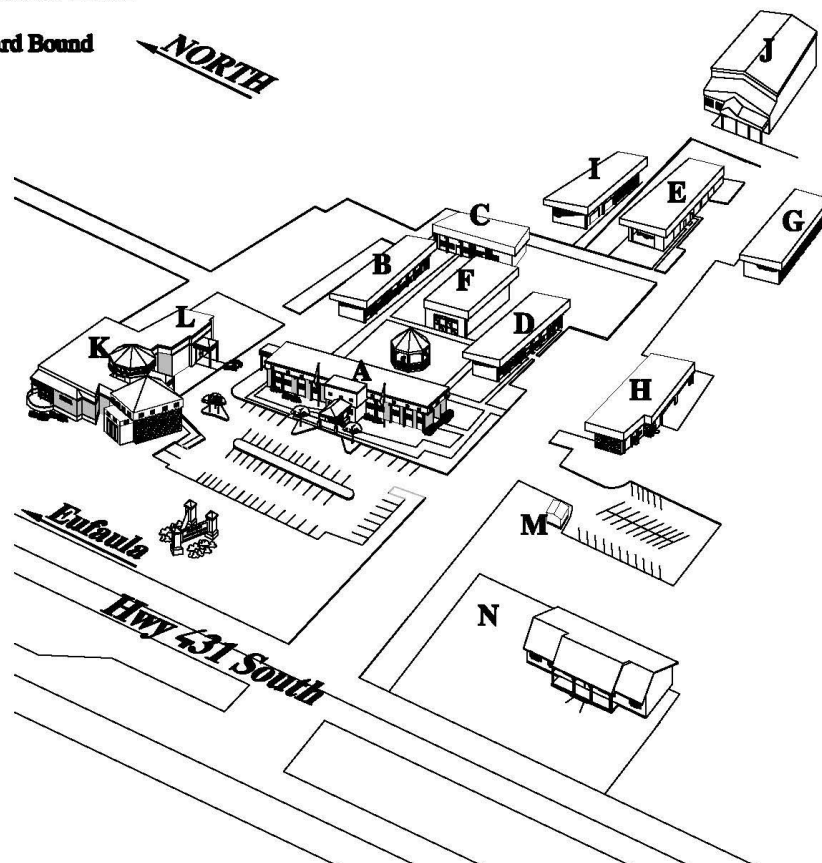
Campus Police—Wallace Campus	334-798-1381
Evening Director—Wallace Campus	334-556-2370
Campus Police—Sparks Campus	334-798-1228
Evening Director—Sparks Campus	334-726-0382
Dothan Police Department	334-615-3000 or 911
Dothan Fire Department	334-615-3000 or 911
Dale County Sheriff	334-774-2335 or 911
Midland City Police Department	334-983-3591 or 911
Eufaula Police Department	1-800-232-4636 or 911
Eufaula Fire Department	911
Barbour County Sheriff	334-775-3434 or 911
Southeast Alabama Medical Center	334-793-8111
Flowers Hospital	334-793-5000
Barbour Medical Center	334-688-7000
Houston County Emergency Management Association	334-677-0400
Dale County Emergency Management Association	334-774-2214
Barbour County Emergency Management Association	334-687-1521
Alabama Bureau of Investigation	334-983-5614
Alabama Department of Transportation (ALDOT)	334-242-6358
National Response Center Oil and Toxic Spills	1-800-424-8802

Campus Maps



SPARKS CAMPUS MAP

- A** Administration
Academic Classrooms, Administrative Offices, Admissions, Campus Dean,
Campus Police, Child Development, Computer Information Science,
Counseling, Financial Aid, Student Services, TRiO Support Services,
TRiO Talent Search, Veteran Affairs, Workforce Development
- B** Industrial Systems Technology, Practical Nursing
- C** QEP Math Lab, Certified Nursing Assistant (CNA)
- D** General Academics, Science
- E** Auto Body Repair
- F** Cafeteria
- G** Continuing Education: Cabinetmaking and Woodworking
- H** Cosmetology, Drafting and Design Technology
- I** Adult Education, Maintenance/Custodial Services, Welding Simulation Lab
- J** Welding Technology
- K** Alabama Technology Network - Bufaula Center
- L** Learning Resource Center
- M** Security
- N** TRiO, Upward Bound



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