

## **LEADERSHIP DEVELOPMENT PROGRAM PARTICIPANT**

### **Anticipated Start Date: June 10, 2013**

12 positions will be distributed between the Wallace and Sparks Campuses. Ideally, each campus's representatives will be responsible for executing its respective events.

**QUALIFICATIONS:** Required: FOR CURRENT STUDENTS – Have at least a 2.8 cumulative college GPA; participate as an active member in one or more of the organized extracurricular activities on campus or in the community. FOR INCOMING STUDENTS – Have at least a 3.0 high school GPA; rank in the top 20% of your graduating class; serve in a key leadership role (President, Vice President or Captain/Co-Captain) on your high school campus. Preferred: Possess exemplary citizenship qualities – character, service, and leadership on campus and in the community; working with students from diverse backgrounds; ability to interact and work with a variety of personnel and meet deadlines; ability to manage several tasks at the same time; FOR INCOMING STUDENTS, preference will be given to those students who have participated in the College's dual enrollment program.

**DUTIES:** The primary responsibilities of the Leadership Development program participants will include serving, guiding, and directing dignitaries and special guests as well as hosting prospective and new students on campus. This group of ambassadors will also assist in promoting and publicizing Wallace Community College and its programs to high schools, industries, businesses, and other service and professional organizations.

Participants are required to attend all meetings and functions unless prior approval for the absence is granted by the advisor(s). If a participant is unable to attend a meeting or function, he/she is responsible for finding a replacement. Wallace Community College Leadership Development program participants with **two** unexcused absences will be removed from the program with the scholarship being revoked and tuition being reimbursed to the College. Required functions include, but are not limited to the following: President's receptions, banquets, teas, etc.; organizational events (as requested); graduation exercises; preview days; Leadership Wallace (information to be provided at informational session); Mentor program (information to be provided at informational session); SOAR (Student Orientation, Registration, & Advisement) sessions; and IDS 299 – Directed Studies in Leadership class and corresponding Service-Learning component with FocusFirst.

Participants are expected to adhere to a strict dress code exemplifying the professionalism of the group. Wallace Community College will cover the cost of blazer, Polo, and jacket, while participants will be required to supply all other clothing in accordance with the dress code. Clothing purchased by the College will become the property of the participants upon completion of service to the College. However, if a participant is removed from his/her position for disciplinary or academic reasons, that student will be required to reimburse the College for purchased clothing.

**TUITION WAIVER:** Program participants will receive a 100% tuition/fees scholarship for as long as they maintain membership and remain in good standing.

Even though the Leadership Development program begins June 2013, the full-tuition scholarship will run from Fall 2013-Summer 2014.

**SCREENING COMMITTEE:** The interview committee will consist of members of the Wallace Community College faculty/staff family. This committee will employ appropriate procedures, including the review of application packets, interview, and demonstration of competency, to determine which applicants are to be selected for this program.

**Prospective members will sign up for interview time in Office of Student Life upon turning in a completed application packet.**



**APPLICATION DEADLINE/PROCEDURE: A complete application packet must be received in the Office of Student Life no later than 4:00 p.m., Thursday, April 18, 2013.** A complete application packet consists of:

- (1) Completed Wallace Community College Leadership Development program application;
- (2) Résumé;
- (3) Cover letter describing specifically how your experience and qualifications meet the qualifications outlined for the program;
- (4) Up to three (3) letters of recommendation from faculty or staff, describing how your involvement in the Leadership Development program would benefit you and the College;
- (5) Maximum 200 word essay on the following topic: What do you hope to gain from the Leadership Development program experience? Please type essay; and
- (6) Separate transcripts from each institution attended (**photocopies will suffice**).

**Applicants who fail to submit all required information will be disqualified.** Only applications received during the period of announcement will be considered. The College will not accept electronically submitted (fax, email, etc.) application materials. Application packets should be submitted to:

Ryan Spry  
Office of Student Life  
Cunningham Hall  
Wallace Campus

**Applicants must also attend one of the following informational sessions to be eligible for consideration:**

Sparks Campus

- Wednesday, April 10 from 10:50-11:20 in the Cope Room
- Wednesday, April 10 from 4:00-4:30 in the Cope Room
- Monday, April 15 from 10:50-11:20 in the Cope Room
- Monday, April 15 from 4:00-4:30 in the Cope Room

Wallace Campus

- Monday, April 8 from 10:50-11:20 in the Cunningham Hall Conference Room
- Monday, April 8 from 4:00-4:30 in the Cunningham Hall Conference Room
- Wednesday, April 17 from 10:50-11:20 in the Cunningham Hall Conference Room
- Wednesday, April 17 from 4:00-4:30 in the Cunningham Hall Conference Room



**WALLACE COMMUNITY COLLEGE LEADERSHIP DEVELOPMENT PROGRAM  
2013-2014 APPLICATION**

**DEADLINE TO SUBMIT IS Thursday, April 18, 2013 at 4:00 p.m.  
APPLICATION MUST BE TYPED**

NAME \_\_\_\_\_

STUDENT ID NUMBER \_\_\_\_\_

LOCAL ADDRESS \_\_\_\_\_

LOCAL PHONE \_\_\_\_\_

HOME PHONE \_\_\_\_\_

MAJOR \_\_\_\_\_

CLASSIFICATION \_\_\_\_\_

OVERALL GPA \_\_\_\_\_

TERMS REMAINING AT WCC \_\_\_\_\_

Interviews on the Wallace Campus will be held **April 29<sup>th</sup> and April 30<sup>th</sup>, FROM 1:00PM TO 4:00 PM and 5:00PM TO 6:00PM.**

Interviews on the Sparks Campus will be held **May 1<sup>st</sup>, FROM 2:00PM TO 5:00 PM.**

**PLEASE SIGN UP FOR INTERVIEWS WHEN YOU DROP OFF YOUR COMPLETED APPLICATION PACKET – SHEET WILL BE POSTED OUTSIDE STUDENT LIFE DIRECTOR'S OFFICE.**

No e-mail or electronic applications will be accepted.

Submit applications to Ryan Spry, Office of Student Life, Cunningham Hall, Wallace Campus

Phone: 334.556.2587

By signing, you agree that all information provided is accurate and confirm your availability for all mandatory dates provided at the informational session.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

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**IF INCOMING STUDENT - MUST BE COMPLETED BY HIGH SCHOOL COUNSELOR**

CLASS RANK \_\_\_\_\_ Cumulative GPA through 1<sup>st</sup> Semester of 12th Grade \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

(Please attach high school transcript in a sealed envelope.)

