

TRiO Newsletter

June 2014

Special points of interest:

- Five Phrases NOT to Put on Your Resume'
- Wallace Community College Foundation-Dothan Scholarships

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Five Phrases NOT **2** to Put on Your Resume'

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Contact Information

Wallace Community College

2014 FYCE Students Prep for COMPASS Test



COMPASS Prep Class

Some of the 2014 First-Year College Experience Program students are participating in a COMPASS Prep math course this summer with the help of the WCC Adult Education Program. Ms. Melissa Merrill and Mr. Jonathan Smith have put together an awesome summer prep mathematics course to potentially help students avoid scoring into transitional math classes. The students have worked diligently this Summer during the two-day a week course to maximize their score on the COMPASS Placement Test in August.

—Jertavia Lyman

Five Phrases NOT to Put on Your Resume'

Hard worker

Describing vaguely positive traits in a resume' doesn't prove your worth and may even undermine your value as a candidate in failing to show how you are different. Focus on concrete skills and accomplishments.

Out-of-the-Box

Idioms may add color to informal conversation, but they don't distinguish you professionally when used on your resume'. Avoid overused and tired business idioms: win-win, core competencies, empowered, best practices.

Rephrase and think clarity and not jargon. Focus on results and avoid describing duties.

Salary

Avoid mentioning money before you even get to the interview.

"Any mention of the word salary on a resume' sets off red alarms to an employer and would discourage them from bringing you in for an interview," warns George Bernocco, a resume' writer.

Reference Available Upon Request

This line isn't necessary.

"Do not put 'Reference available upon request', or the names and contact points of the references themselves," advises Elliot Lasson, executive director of Joblink of Maryland, Inc. "The former is understood, superfluous, and therefore takes up valuable space. As for the latter, given that companies will often ask for a waiver before contacting references, they should probably be kept in a separate document."

Objective

Your resume' isn't simply a summary of yourself. You are talking about yourself, technically, but through the lens of the company's needs and expectations. "You already know your objective," says Lisa Rokusek, a managing partner at AgentHR Recruiting Group. "Instead of telling us about what you want, use this space to tell us about you and your experience. Make sure it is relevant to the role you are interested in. Make a thought argument for getting a conversation."

—from career-services.monster.com



TRiO on the Wallace Community College Sparks and Dothan Campuses is made up of three programs: Student Support Services, Upward Bound and Talent Search. They are

federally funded programs by the U. S. Department of Education that provide support and opportunity for eligible students-middle school through college. To reach any person on this

list, call 983-3521 or 687-3543 and then the extension below:

Student Support Services

Mickey Baker Ext. 4244 mbaker@wallace.edu
Terri Ricks Ext. 4272 tricks@wallace.edu
Jane French Ext. 4249 jfrench@wallace.edu
Kathy Lawhorn Ext. 2367 klawhorn@wallace.edu
Jertavia Lyman Ext. 2620 jlyman@wallace.edu
Shauna L. Stone Ext. 2368 sstone@wallace.edu
Lisa Peterson Ext. 4271 Ipeterson@wallace.edu
Upward Bound

Brittany Jones..... Ext. 4256 bjones@wallace.edu Mary Pearl Morris...... Ext. 4255 mmorris@wallace.edu

Talent Search

Tameka Williams Ext. 428 twilliams@wallace.edu	D
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"Let today be the day you stop being haunted by the ghost of yesterday. Holding a grudge and harboring anger/resentment is poison to the soul. Get even with people... but not those who have hurt us, forget them, instead get even with those who have helped us."

—Dr. Steve Maraboli

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Scholarships and Financial Aid Information

Wallace Community College Foundation-

Dothan. The WCC Foundation-Dothan has announced 35 scholarships for Fall 2014. A few of these scholarships may make multiple awards for a total of 76 scholarships.

Completed packets must be received in the Wallace Community College Foundation Office no later than 5:30 p.m. on Thursday, July 24, 2014. Incomplete packets will be disqualified. Check the site below for more information and an application.

> www.wallace.edu Financial Aid Current Scholarships

Dates for Pre-Registration Fall 2014

July 8

On Campus Pre-Registration Returning Students (Current VA)

July 9

On Campus Pre-Registration Returning Students (Graduates)

July 10

On Campus Pre-Registration (All Other Students)

Get your Financial Aid in order now!