

MEDICAL ASSISTING PROGRAM AAS CURRICULUM

Students may complete some or all of the general education (non-MAT) courses prior to admission to the Medical Assisting program. All MAT-prefix courses must be completed with a grade of "C" or higher.

First Term

CIS146	Microcomputer Applications	3
ENG101	English Composition I	3
MAT101	Medical Terminology	3
MAT102*	Medical Assisting Theory I	3
MTH116 or higher	Mathematical Applications	3
ORI101 or 105**	Orientation to College or Orientation and Student Success	1-3
TOTAL Credit Hours		16-18

Second Term

MAT103*	Medical Assisting Theory II	3
MAT120*	Administrative Procedures I	3
MAT122***	Interpersonal Relationships	3
MAT125	Laboratory Procedures I	3
MAT130	Medical Office Communications	3
TOTAL Credit Hours		15

Third Term

MAT121*	Administrative Procedures II	3
MAT128	Medical Law and Ethics	3
MAT111	Clinical Procedures I	3
MAT216***	Medical Pharmacology	4
Humanities/Fine Arts Elective		3
TOTAL Credit Hours		16

Fourth Term

EMS100****	Cardiopulmonary Resuscitation	0-1
MAT200***	Management of Office Emergencies	2
MAT215	Laboratory Procedures II	3

MAT211	Clinical Procedures II	3
MAT220***	Medical Office Insurance	3
MAT222	Medical Transcription I OR	--
MAT223	Medical Transcription II	2
MAT227	Special Topics in Medical Assisting	1
TOTAL Credit Hours		14-15

Fifth Term

BIO103	Principles of Biology	4
MAT228	Medical Assistant Review Course	1
MAT229	Medical Assistant Practicum	3
PSY200	General Psychology	3
SPH106 or 107	Speech	3
TOTAL Credit Hours		14

Total Required Program Credit Hours: 75

*These courses rotate every other semester

**If applicable (one orientation to college course required of first-time College students)

***These courses are not offered during summer term

****Or current certification in cardiopulmonary resuscitation at the health care provider level.

***** MAT200-EMS 100/CPR is a requirement of MAT200 and for the practicum. Students must have proof of current CPR certification prior to mid-term of the semester student is registered to take MAT200.