



WALLACE
COMMUNITY
COLLEGE

Eye Care Assistant Program Application

Application Deadline: June 11, 2021

Dear Prospective Student:

Thank you for your interest in the Eye Care Assistant program at Wallace Community College-Dothan. Please read all information carefully.

A checklist is included in this packet to help ensure that you have met all admission requirements and have submitted all required documentation. **Application packets must be complete at the time of submission. Incomplete application packets will be disqualified.**

For questions regarding the program, please contact the Workforce Development Office at (334) 556-2414 or via email sblackmon@wallace.edu.

General Information

- 14-week program
- Classes meet **Monday and Wednesday from 6:00 p.m. to 8:30 p.m. at Eye Center South.**
- **The cost of the course is \$1,675 – due at time of acceptance into program.**
- The course fee is inclusive of all materials, supplies, and textbooks.
- **WIOA approved** – students should apply at their local Career Center to determine eligibility.
- The maximum class capacity is 16 with a minimum class size of 6.
- **This is a certificate course. Students may apply for the Certified Ophthalmic Assistant (COA) Exam after completing this course and after working with a physician for a total of six months.**
- We do **not** provide job placement services.
- Students will receive a certificate upon successful completion (skills check-off portion) of the program.



Eye Care Assistant Program Application Checklist

Last Name _____ First Name _____

All required documents must be submitted with a completed application packet. Incomplete application packets will not be considered in the application process.

Application deadline: June 11, 2021

✓	Application Requirements
	Completed application form for the Eye Care Assistant program. All forms must be complete and signed, where requested.
	Attached copy of a photo ID ...can be driver's license, military ID, or school ID.
	Attached copy of proof of High School Diploma or High School Equivalency (GED) .

Classes for the Eye Care Assistant program are only offered in Dothan; however, applications may be submitted via:

Mail: Wallace Community College
Workforce Development Office
Attn: Eye Care Assistant Program
1141 Wallace Drive
Dothan, AL 36303

In Person: Wallace Community College
Workforce Development Office
Gary Hall Bldg. 401
S. Barnes-Blackmon - Office 140-F



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Eye Care Assistant Program Application

For Office Use Only

Received By: _____ Date: _____

It is the responsibility of the applicant to submit a **completed** application packet. Mailing information and submission locations are listed on the Application Checklist for this application. Applications should be submitted on or before the deadline of **June 11, 2021**. No applications will be accepted after the deadline.

I. PERSONAL DATA

Last Name: _____ First: _____ MI: ____ Maiden: _____

Social Security Number: _____ Email: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Work Phone: _____ Cellular Phone: _____

Male: _____ Female: _____ Race: _____ Date of Birth: _____

II. EDUCATION

High School Graduation Year: _____ High School Name: _____

GED or Equivalent (if applicable): Yes _____ No _____ Date Completed: _____

Are you currently taking college courses? Yes _____ No _____ If yes, what college? _____

I understand that completion of this application is a component of the student profile and does not in itself guarantee admission to the Eye Care Assistant program. I also understand this application must be resubmitted if I am not selected for the September 2021 class. I certify that the information given in this application is true and correct. I understand that providing false information may be deemed sufficient reason to dismiss a student and/or refuse admission to the Eye Care Assistant program.

Signature _____ Date _____

****Admission to the eye care assistant program is competitive, and the number of students is limited by the number of faculty available. Meeting minimal requirements does not guarantee acceptance.**