MEDICAL ASSISTING PROGRAM AAS CURRICULUM

Students may complete some or all of the general education (non-MAT) courses prior to admission to the Medical Assisting program. All MAT-prefix courses must be completed with a grade of "C" or higher.

First Term

CIS146	Microcomputer Applications	3
ENG101	English Composition I	3
MAT101	Medical Terminology	3
MAT102*	Medical Assisting Theory I	3
MTH116 or higher	Mathematical Applications	3
ORI101 or 105**	Orientation to College or Orientation and Student Success	1-3
	TOTAL Credit Hours	**16-18**

Second Term

MAT103*	Medical Assisting Theory II	3
MAT120*	Administrative Procedures I	3
MAT122	Interpersonal Relationships	3
MAT125	Laboratory Procedures I	3
MAT130	Medical Office Communications	3
	TOTAL Credit Hours	**15**

Third Term

MAT121*	Administrative Procedures II	3
MAT128	Medical Law and Ethics	3
MAT111	Clinical Procedures I	3
MAT216***	Medical Pharmacology	4
Humanities/Fine Arts Elective		3
	TOTAL Credit Hours	**16**

Fourth Term

EMS100****	Cardiopulmonary Resuscitation	0-1
MAT200	Management of Office Emergencies	2
MAT215	Laboratory Procedures II	3

MAT211	Clinical Procedures II		3
MAT220***	Medical Office Insurance		3
MAT222	Medical Transcription I OR		--
MAT223	Medical Transcription II		2
MAT227	Special Topics in Medical Assisting		1
		TOTAL Credit Hours	**14-15**

Fifth Term

BIO103	Principles of Biology		4
MAT228	Medical Assistant Review Course		1
MAT229	Medical Assistant Practicum		3
PSY200	General Psychology		3
SPH106 or 107	Speech		3
		TOTAL Credit Hours	**14**

Total Required Program Credit Hours: 75

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*These courses rotate every other semester

**If applicable (one orientation to college course required of first-time College students)

***These courses are not offered during summer term

****Or current certification in cardiopulmonary resuscitation at the health care provider level.

***** MAT200-EMS 100/CPR is a requirement of MAT200 and for the practicum. Students must have proof of current CPR certification prior to mid-term of the semester student is registered to take MAT200.