



WALLACE  
COMMUNITY  
COLLEGE

## Fall Semester 2023 Physical Therapist Assistant Program (PTA)

***Application Deadline: Friday, May 26, 2023, 2:00 p.m.***

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**Communications regarding acceptance status will be emailed to all applicants. An active email address is required.**

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Dear Prospective Student:

Thank you for your interest in the Physical Therapist Assistant Program at Wallace Community College. Please read all information carefully.

- **Admission Requirements** online at: [www.wallace.edu](http://www.wallace.edu) / *Programs of Study / Health Sciences / Physical Therapist Assistant.*
- **CHECKLIST** included to help to ensure that you have met all requirements and all attachments are included.
- **Application packets must be complete at the time of submission.** Incomplete application packets will be disqualified. *If you are registered for classes this spring semester, wait until you have your grades posted to your transcript before submitting your application packet.*
- **All applicants will receive an email regarding their status within the first two weeks of July 2023.** In order to allow time to process applications, please do not contact the office to inquire about application status prior to this time. If you have not received an email noting your status by mid-July, contact *Shannon McNabb, Allied Health Secretary at 334-556-2388.*

For general questions regarding the PTA program, please contact the PTA Program Office at (334) 556-2388 or via email at [smcnabb@wallace.edu](mailto:smcnabb@wallace.edu)

**It is in your best interest to make a copy of all paperwork for your files before submission of your completed PTA admission packet.**

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Physical Therapist Assistant Program  
Wallace Community College

Accredited By:

Commission on Accreditation in Physical Therapy Education (CAPTE)  
3030 Potomac Avenue, Suite 100  
Alexandria, VA 22305-3085  
800-999-2782

# Physical Therapist Assistant Program Application Checklist and Important Information

Student Name: \_\_\_\_\_ WCC Student ID#: \_\_\_\_\_

## Application Requirements

Initial  
Here

### Completed requirements for general admission to Wallace Community College.

- **COLLEGE ADMISSION:** Applicants must complete the WCC application for general admission requirements according to the college admission policy prior to submitting the Physical Therapist Assistant application packet. Students are encouraged to begin the WCC application process as soon as possible.
- **TRANSCRIPTS:** In addition to meeting standard admission requirements, students applying to the PTA program must submit separate official transcripts from ALL colleges attended to the Office of Admissions regardless of prior degree(s).

### Meet minimal admission requirements (For minimum admission requirements see second page of application)

- Students must include transcript(s) as proof of meeting academic requirements.

### Completed application forms for the PTA program

- All forms must be complete and signed, where required.

### Attach "Physical Therapist Assistant Application"

- Be sure you have given all information asked for on the application.
- Sign and date the application.

### Attach Proof of Unconditional Admission Status from OneACCS Student Profile

- Students must be unconditionally admitted to WCC before submitting a Physical Therapist Assistant application packet. (If you are enrolled at another college and cannot obtain "unconditional" status, you must submit all official transcripts up to the semester in progress to the Office of Admissions and Records at WCC, and then follow up with a complete transcript (following grade posting) at the end of spring semester.
- **If you have previously been enrolled at WCC, but are not taking courses for Spring 2023, you must readmit to WCC prior to Program application deadline and have an Unconditional Admit for Fall 2023.**
- **Proof of Unconditional College Admission** (must be current and eligible to register)  
Screen print from OneACCS student profile

#### Example:

**Degree:** Associate in Science

**Level:** Undergraduate  
**Program:** AS General Studies

**College:** Academic Transfer

**Major:** Pre PTA

**Concentration:** Not Provided

**Admit Type:**  
**Unconditional Admit**

**Admit Term:** Spring 2021

**Catalog Term:** Fall 2021

The screenshot displays the OneACCS Student Profile page for a student named [Name Redacted]. The page is divided into several sections: Student Information, Bio Information, General Information, and Curriculum, Hours & GPA. The Student Information section shows the student is an Undergraduate Freshman, Active, and a First Time Freshman. The Bio Information section includes fields for Email, Phone, Gender, Date of Birth, Ethnicity, and Race. The General Information section shows the student is a Freshman, Class, and is a Resident of the State. The Curriculum, Hours & GPA section shows the student's degree, level, program, college, major, concentration, admit type, admit term, and catalog term. The admit type is listed as "Unconditional Admit" and the admit term is "Spring 2021". A note at the bottom of the page states: "It is your responsibility to ensure your admission status is **CURRENT, ELIGIBLE TO REGISTER**, and there are **NO HOLDS** on your account with Admissions or Business offices."

- If your student profile says "Conditional Admit", you will need to satisfy the requirements necessary to update your student profile to Unconditional Admit prior to the Program application deadline.
- **If you are enrolled in classes at another institution for Spring 2023, your admission status will not be unconditional until admissions receives your final transcript.** Upon completing your Spring 2023 courses, you will be required to submit your final transcript to admissions. **If this applies to you, we WILL accept your**

conditional admission status until you are cleared with admissions. You must have all documentation submitted to admissions, including a transcript showing courses in progress from your current institution.

- **Please allow a minimum 72-hour processing time for documents requested from the Office of Admissions and Records.**

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### **Attach separate transcripts from EACH college attended**

- Copies of separate transcripts (unofficial copies are acceptable) from **EACH** college attended must be included with this application, **including your WCC transcript**, if applicable.
- Transfer credit listed on any other college's transcript will not be accepted in place of transcripts from the original college.
- **Transcripts for the PTA application packet can be unofficial.** (Although official transcripts are submitted to the Office of Admissions and Records for acceptance to the College, *transcripts must also be submitted with your PTA application packet*. Copies of transcripts will not be provided by the WCC Office of Admissions and Records for any college other than WCC.) If you are currently enrolled in courses which will be completed prior to the application deadline, submit a transcript copy (unofficial from website following grade posting is acceptable) showing final grade posting with your application.

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### **Attach Physical Therapy Experience Verification Form**

- This form must be completed for your application packet to be considered.
- A minimum 20 hours of verified observation time in two different types of physical therapy settings is required (e.g. 10 hours in a long-term care facility and 10 hours in an out-patient clinic).
- Form to be signed by a licensed PTA or licensed PT.

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### **Attach scores for the ATI TEAS® (Test of Essential Academic Skills)**

- Applicants will find instructions for registering for the ATI TEAS® exam at [Wallace.edu/testing-assessments/teas/](http://Wallace.edu/testing-assessments/teas/).
- Application packet must include a copy of the **TEAS®** score report.
- Applications received without test scores will be considered ineligible for admission consideration. Scores are good for three (3) years prior to the application deadline.
- No other tests will be accepted in lieu of the TEAS® exam (*see TEAS® exam information attachment*)

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### **Attach signed and dated "Checklist and Important Information" form**

- Review each requirement listed on the Checklist and when complete mark as complete.
- Sign and Date when form is complete and attach to application packet.

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**IMPORTANT NOTIFICATION METHOD:** Applicants will be notified of acceptance status by email. **It is imperative that applicants submit an accurate and frequently checked email address on this application. If not currently enrolled in summer term at WCC, please use personal email address.**

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### **Submit PTA Application Packet:**

- Hand deliver – Application packet must be in a sealed manila envelope with program name and your name on the outside of the envelope.
  - Mail – Submit application to the address listed below.
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**Classes for the PTA program are only offered on the Dothan Campus. However, applications may be submitted in the following ways:**

**By Mail:** Wallace Community College  
Shannon McNabb  
Allied Health Secretary  
1141 Wallace Drive  
Dothan, AL 36303

POSTMARKED no later than May  
26, 2023

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**In Person: Dothan Campus**  
Health Science Building – 2<sup>nd</sup> Floor  
Reception Desk Drop Box  
Monday-Thursday 7:30 AM-4:30 PM.  
Friday 7:30 AM-2:00 PM

**Sparks Campus**  
Ms. Terri Ricks  
Administration Building  
Student Services Office  
Monday-Thursday 7:30AM-4:30 PM  
Friday 7:30 AM-2:00 PM

**Health Science Application  
Assistance available at Advising  
Center**

[Advising@wallace.edu](mailto:Advising@wallace.edu)

Dothan – Grimsley Hall, Room 131

Sparks – Building A, Room 13



**Wallace Community College**  
**The Alabama Community College System**  
**Physical Therapist Assistant Application**

**For Office Use Only**

**Received By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

It is the responsibility of the applicant to submit a **completed** application packet. Mailing information and submission locations are listed on the Application Checklist for this application. Applications should be submitted on or before the deadline of **Friday, May 26, 2023, 2:00 p.m.** If mailed, postmark must be no later than May 26, 2023. No applications will be accepted after the deadline.

## I. PERSONAL DATA

Last Name: \_\_\_\_\_ First: \_\_\_\_\_ MI: \_\_\_\_ Maiden: \_\_\_\_\_

Student I.D.#: \_\_\_\_\_

Personal Email: \_\_\_\_\_  
 (List an active email address. Communications regarding this application will be made via the listed email account.)

WCC Student Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cellular Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

## II. EDUCATION

High School Graduation Year: \_\_\_\_\_ High School Name: \_\_\_\_\_

GED (if applicable): Yes \_\_\_\_\_ No \_\_\_\_\_ Date Completed: \_\_\_\_\_

Are you currently taking college courses? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, what college? \_\_\_\_\_

- Applicants to the PTA program must disclose **each college and/or university attended** regardless of credit hour, certificate, in-class or on-line instruction, or course/degree completion. Any failure to disclose attendance at any college or university could result in immediate disqualification from the PTA applicant pool and/or PTA program.

List all colleges **attended** and the year(s) attended:

DATES FROM/TO	INSTITUTION(S) ATTENDED, INCLUDING WCC	CITY / STATE	CREDENTIALS EARNED, if applicable (CERTIFICATE/DEGREE)

Please place a checkmark by each course you have successfully completed with a "C" or above.

<input type="checkbox"/> BIO 201 A&P I	<input type="checkbox"/> SPH 107 Fundamentals of Public Speaking
<input type="checkbox"/> BIO 202 A&P II	<input type="checkbox"/> <b><u>OR</u></b> SPH 106 Oral Communications
<input type="checkbox"/> ENG 101 English Composition I	<input type="checkbox"/> Humanities/Fine Arts Elective
<input type="checkbox"/> MTH 100 Intermediate College Algebra	<input type="checkbox"/> CIS 146 Microcomputer Application <b><u>OR</u></b>
<input type="checkbox"/> <b><u>OR</u></b> higher	Successful completion of CIS146 Challenge Exam
<input type="checkbox"/> ORI 101 Orientation to College <b><u>OR</u></b>	<input type="checkbox"/> PSY 200 General Psychology
ORI 105 Orientation & Student Success	<input type="checkbox"/> PSY 210 Human Growth & Development
<input type="checkbox"/> HPS 112 Medical Terminology	

**NOTE:** It is in your best interest to make a copy of all paperwork for your files before submission of your completed PTA admission packet.

If you have not completed BIO 201, have you successfully completed BIO103 (course or Challenge Exam) \_\_\_\_.

If you have successfully completed any AP courses, list which AP courses were completed (scores must be on file with WCC Admissions/Records at time of application submission.)

I understand that completion of this application is a component of the student profile and that acceptance of this application by Wallace Community College does not imply acceptance into the Physical Therapy Assistant program. The final selection of applicants is by the PTA Application review committee. Further, I understand this application must be resubmitted if I am not selected for the Fall 2023 semester.

**I hereby certify that I have made no willful misrepresentations nor have I withheld information pertinent to this application. I certify that the information given in this application is true and correct. I understand that providing false information may be deemed sufficient reason to dismiss a student and/or refuse admission to the PTA program.**

Minimum admission standards include:

1. Unconditional admission to WCC for fall 2023 term.
2. Receipt of completed application packet for the PTA program by **Friday, May 26, 2023, 2:00 p.m.**
3. All college transcripts (or high school, if no prior college courses completed) or unofficial GED scores.
3. Minimum of 2.0 cumulative GPA for students with previous college work OR high school transcript for students without prior college work (GED® acceptable in lieu of high school transcript).
4. Eligible for enrollment in or have already completed BIO201.
5. Score on the TEAS® for math, reading, science, and English. Scores must be within three (3) years of the application deadline.
6. Good standing with WCC as defined by the College Catalog.
7. Meeting the essential functions required for PTA.

**Admission to the PTA program is competitive, and the number of students is limited by the number of faculty and clinical facilities available. Meeting minimal requirements does not guarantee acceptance.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**NOTE:** ***Upon acceptance*** into any health program at WCC, students will be required to submit to drug screening and a background check.

**PHYSICAL THERAPY EXPERIENCE FORM  
PHYSICAL THERAPIST ASSISTANT PROGRAM  
WALLACE COMMUNITY COLLEGE**

Applicant Name \_\_\_\_\_ Student Number \_\_\_\_\_

All applicants must complete 20 hours of verified observation or volunteer time in 2 separate physical therapy departments, including 10 hours in an in-patient setting (acute care hospital or skilled nursing facility), and 10 hours in an out-patient or specialty clinic. Individuals working as paid employees in a physical therapy department may use their regular work hours to complete up to 10 hours of this requirement. Complete this form and have the physical therapist or physical therapist assistant that you observed sign. ONLY THE SIGNATURE OF A PHYSICAL THERAPIST OR PHYSICAL THERAPIST ASSISTANT IS ACCEPTABLE. Please turn in the completed form with your program application.

**Observation Record**

Facility Name	Date (DD/MM/YYYY)	Number of Hours Completed	Signature of Licensed PT or PTA	Acute Care	Skilled Nursing	Outpatient	Other

**Work Experience/Paid Employment in a PT Department**

(Up to 10 hours; \*If Applicable\*)

Facility Name	Date (DD/MM/YYYY)	Number of Hours Completed	Signature of Licensed PT or PTA	Acute Care	Skilled Nursing	Outpatient	Other

**Wallace Community College**  
**Physical Therapist Assistant Program**  
**ESSENTIAL FUNCTIONS FORM**

**This form is for your information only and is not to be included in the application packet when returned.**

The essential functions delineated below are necessary for Physical Therapist Assistant for the provision of safe and effective patient care. If special accommodation is required, contact the ADA Coordinator at 334-556-2294 upon acceptance into the program.

FUNCTIONS	EXAMPLES OF CRITERIA
Cognitive and critical thinking abilities are sufficient to make clinical judgments and meet laboratory objectives and requirements.	<ol style="list-style-type: none"> <li>1. Can comprehend new knowledge and apply it in PTA practice</li> <li>2. Can analyze situations and identify cause-effect relationships</li> <li>3. Can organize, program-solve, and make decisions</li> <li>4. Can meet mental competency requirements of the Alabama Board of Physical Therapist</li> <li>5. Can compute mathematical problems</li> <li>6. Can operate a computer after an Orientation</li> </ol>
Interpersonal abilities are sufficient to interact purposefully and effectively with others.	<ol style="list-style-type: none"> <li>1. Can establish rapport with individuals</li> <li>2. Can interchange ideas in a group</li> <li>3. Can perceive emotions displayed by others</li> <li>4. Can convey sensitivity, respect, tact, and a mentally healthy attitude in interpersonal relationships</li> </ol>
Fine motor skills and hand/eye coordination are sufficient to safely fulfill laboratory objectives and requirements.	<ol style="list-style-type: none"> <li>1. Am able to manipulate small objects and dials on equipment</li> <li>2. Can manipulate objects without extraneous motions, tremors or jerking</li> <li>3. Can hear high and low frequency sounds, such as telephones, monitor alarms emergency signals, weak cries of infants and weak calls for help</li> </ol>
Auditory ability is sufficient to communicate effectively with others, to monitor and assess patient status, and to fulfill all laboratory objectives and requirements.	<ol style="list-style-type: none"> <li>1. Can hear high and low frequency sounds, such as telephones, monitor alarms emergency signals, weak cries of infants and weak calls for help</li> </ol>
Visual ability is sufficient to monitor and assess patient status and to fulfill laboratory objectives and requirements Instruments to enhance or correct vision are portable, usable in small spaces and in varying levels of light and do not disrupt care or cause discomfort to patients.	<ol style="list-style-type: none"> <li>1. Am able to discern the full spectrum of colors and to distinguish color changes</li> <li>2. Can accurately read numbers and letters in fine print, such as would appear on therapist or monitoring equipment in varying levels of light (daylight to very dim light)</li> <li>3. Can read for long periods of time</li> <li>4. Can read cursive writing such as would be found on patient's charts</li> <li>5. Can detect changes in the Environment</li> </ol>
Tactile ability and sense of smell are sufficient to assess patients and the environment.	<ol style="list-style-type: none"> <li>1. Can discern tremors or vibrations in various body parts</li> <li>2. Can palpate and count pulses</li> <li>3. Can discern physical characteristics through touch, such as</li> </ol>



	<p>texture, shape, size, location, and others</p> <p>4. Can smell body and environmental odors, such as infected wounds or burning electrical equipment</p>
Communication abilities are sufficient to convey thoughts in verbal and written form so that they are understood by others.	<p>1. Has sufficient English language abilities to understand printed materials, classroom lectures; instructional, medical, or other directives; and patient questions and/or responses</p> <p>2. Has sufficient English language abilities to be understood in verbal and written communications</p> <p>3. Can teach a concept and test for understanding</p> <p>4. Can interpret feedback or messages</p>
Physical mobility is sufficient to fulfill classroom, clinical, and program objectives safely and effectively.	<p>1. Can maintain balance in any position and can stand on both legs, move from room to room in a timely manner and maneuver in small spaces</p> <p>2. Can freely move all joints through functional range of motion</p> <p>3. Can achieve certification in cardiopulmonary resuscitation at the BCLS (Basic Cardiac Life Support) level</p>
Strength (gross motor skills) and endurance are sufficient to safely fulfill clinical laboratory objectives and requirements.	<p>1. Can stand and walk for six hours or more in a clinical situation</p> <p>2. Can position, lift, and transfer patients from all surfaces without injury to the patient, self, or others</p> <p>3. Can push or pull heavy objects, such as occupied hospital bed, without injury to patient, self, or others</p>
Fine motor skills and hand/eye coordination are sufficient to safely fulfill laboratory objectives and requirements.	<p>1. Am able to manipulate small objects and dials on equipment.</p> <p>2. Can manipulate objects without extraneous motions, tremors or jerking.</p> <p>3. Can write the English language legibly, using correct grammar and syntax.</p>
Auditory ability is sufficient to communicate effectively with others, to monitor and assess patient status, and to fulfill all laboratory objectives and requirements.	<p>1. Can hear high and low frequency sounds, such as telephones, monitor alarms, emergency signals, weak cries of infants and weak calls for help.</p>
<p>Visual ability is sufficient to monitor and assess patient status and to fulfill laboratory objectives and requirements.</p> <p>Instruments to enhance or correct vision are portable, usable in small spaces and in varying levels of light and do not disrupt care or cause discomfort to patients.</p>	<p>1. Am able to discern the full spectrum of colors and to distinguish color changes.</p> <p>2. Can accurately read numbers and letters in fine print, such as would appear on therapist or monitoring equipment in varying levels of light (daylight to very dim light).</p> <p>3. Can read for long periods of time.</p> <p>4. Can read cursive writing such as would be found on</p>

	patient's care. 5. Can detect changes in the environment.
Tactile ability and sense of smell are sufficient to assess patients and the environment	<ol style="list-style-type: none"><li>1. Can discern tremors or vibrations in various body parts</li><li>2. Can palpate and count pulses</li><li>3. Can discern physical characteristics through touch, such as texture, shape, size, location, and others</li><li>4. Can smell body and environmental odors, such as infected wounds or burning electrical equipment</li></ol>

# Test of Essential Academic Skills Version (ATI TEAS®)

The ATI TEAS® measures basic essential skills in the academic content area of reading, mathematics, science, English and language usage. Applicants must create an account at [www.atitesting.com](http://www.atitesting.com) to register and schedule a date for testing.

## Guidelines for ATI TEAS® Testing

Total time available to test – 209 minutes (3 hours and 29 minutes)

Four Option Multiple-choice; Number of Test Questions – 170

- Reading – 58 minutes / 48 questions
- Math – 51 minutes / 34 questions
- Science – 66 minutes / 54 questions
- English & Language – 34 minutes /34 questions

## Accommodations for Students with Disabilities

According to the U.S. Department of Education's Section 504 of the Rehabilitation Act of 1973, a student with a disability may be defined as any individual who:

- has a physical or mental impairment which substantially limits one or more major life activities;
- has a record of such an impairment; or
- is regarded as having such an impairment.

Any examinee who has a documented disability should contact [Disability Support Services](#) at respective campuses two weeks prior to registered testing date.

## Preparing for the ATI TEAS®

Study Manual for the Test of Essential Academic Skills, Version Seven (7) is available for purchase online from ATI. Wallace students may check out a copy of the manual from the Wallace Library.

Students may also visit the sites listed below for free ATI TEAS® practice questions:

<https://www.atitesting.com/teas/teas-prep/free-teas-practice-test>

<https://uniontestprep.com/teas>

The following items are available for purchase at [www.atitesting.com](http://www.atitesting.com)

- Learning Strategies
- TEAS® Pre-Test Study Manual
- TEAS® Online Practice Assessments
- TEAS® Transcripts

There is no minimum score required on the ATI TEAS® but a higher score produces a higher point total. Cost of the ATI TEAS® test is \$82.00. This fee must be paid in advance online by debit or credit card at [www.atitesting.com](http://www.atitesting.com). You may find the test times for the Wallace Community College's [Testing Center](#) by going to [wallace.edu/testing-assessments/teas](http://wallace.edu/testing-assessments/teas). To see how the ATI TEAS® score is used, see your specific program's admission information.

## Registering for the ATI TEAS®:

Log on to [www.atitesting.com](http://www.atitesting.com)

- Find instructions for registering, including video guidance, at <https://www.wallace.edu/testing-assessments/teas/>.
- Click on "Register for TEAS®" at the bottom right corner of your screen.
- After completing the registration process, testers will be required to create a user account if they do not already have one prior to purchasing the test session. **REMEMBER YOUR USER ID AND PASSWORD—IT WILL BE REQUIRED AT TIME OF TESTING.** Select Nursing as Program of Study for TEAS exam.

## Taking the ATI TEAS®

Late arrivals will not be tested, please arrive 30 minutes early to the test site. Late arrivals will forfeit his/her testing fee.

- Make sure you bring one **form of ID** (must be a government issued photographic identification – i.e. Driver's License or Passport)

The following items are **NOT** allowed in the testing lab during the ATI TEAS®:

- Cell Phones
- Calculators
- Food or drink
- Textbooks or reference books of any kind
- Sunglasses, hat or hood
- Music (CD players, MP3 players, iPods, etc.)

## Please Note

ATI assesses a \$27.00 fee to transfer a ATI TEAS® score to a location other than your original test site.

- Missed exams are non-refundable.**
- ATI TEAS® is good for three years.
- ATI TEAS® may be repeated only once during any admission time frame. The student must wait at least six-weeks to retest. There are two versions of the exam. The exam software will not allow a student to test twice on the same exam. You must identify yourself as a repeat tester or you will be locked out of exam and testing fees are non-refundable.
- Proof of ATI TEAS® score must be attached to program application.**

## ATI TEAS® Score Report

Students can download TEAS test results by signing in to [www.atitesting.com](http://www.atitesting.com), then complete the following:

- Sign-in with student username and password for ati.
- Select MY RESULTS.
- Select TEAS test results
- DOWNLOAD RESULTS
- OPEN WITH ADOBE
- Print TEAS test report.

