

Business Management and Supervision

Short Term Certificate

Guided Pathway/Map

NOTE: The Guided Pathway below contains all the coursework required for degree/certificate completion. However, courses may be offered or taken in other semesters as long as prerequisites are met. Courses may be available days, nights, hybrid, and online.

	Course #	Course Name	Semester Hours
Semester 1	BUS 100	Introduction to Business	3
	CIS 186	Elements of Supervision	3
	BUS 215	Business Communications	3
	BUS 275	Principles of Management	3
	BUS 279	Small Business Management	3
	CIS 146	Microcomputer Applications	3
			Program Total: 18