# **BRAND STANDARDS GUIDE**



### TABLE OF CONTENTS

- 3 QUICK REFERENCE GUIDE
- 4 LOGOS AND COLOR PALETTE
- 5 INCORRECT USE OF THE LOGO
- 6 ATHLETIC LOGOS
- 7 DEPARTMENT LOGOS
- 8 EMAIL SIGNATURE
- 9 BUSINESS COLLATERAL
- 10 ADVERTISING
- 11 PROMOTIONAL ITEMS AND APPAREL
- 12 POWERPOINT TEMPLATE

## **QUICK REFERENCE GUIDE**

#### **COLLEGE IDENTIFICATION**

WALLACE COMMUNITY COLLEGE

#### **TAGLINE**

YOUR FUTURE. OUR FOCUS.

#### LOGO



#### **FONTS**

ITC Galliard Pro Bold ITC Galliard Pro Roman

Tablet Gothic Wide Regular
Tablet Gothic Wide Semibold
Tablet Gothic Wide Bold

#### **PRIMARY COLORS**



FOR PRINT
CMYK - C:O M:100 Y:60 K:37
PANTONE SOLID COATED - PMS 1955 C
PANTONE SOLID UNCOATED - PMS 1945 U

FOR DIGITAL HEX CODE - #8E1537 RGB - R: 142 G: 21 B: 55

FOR PRINT
CMYK - C:45 M:45 Y:46 K:7
PANTONE SOLID COATED - PMS 409 C
PANTONE SOLID UNCOATED - PMS 410 U

FOR DIGITAL HEX CODE - #8F817C RGB - R: 143 G: 128 B: 123

#### **SECONDARY COLORS**



FOR PRINT
CMYK - C:0 M:0 Y:0 K:100
PANTONE BLACK 2C
PANTONE BLACK 6U

FOR DIGITAL
HEX CODE - #000000
RGB - R: O G: O B: O



FOR PRINT CMYK - C:O M:2 Y:6 K:16 PANTONE WARM GRAY 1 C PANTONE WARM GRAY 1 U

FOR DIGITAL
HEX CODE - #D7D2CB
RGB - R: 215 G: 210 B: 203

### LOGO

The Wallace Community College logo consists of a "W" encapsulated inside of a circle. In addition to the solid filled mark there is a linear form of the logo with a reversed out circle. The logo can be used in full color or reversed out in white. For legibility the logo should never be smaller than one inch.













#### INCORRECT USE OF THE LOGO

The logo is the centerpiece of the Wallace Community College visual brand and should only be used in the style of applications shown on page 4. Below are incorrect uses of the logo that should always be avoided when used in conjunction with any College activities and materials.



"Do not stretch or distort the shape of the logo. The mark should always be a perfectly proportioned circle.



"Do not replace the gray inside the color version of the logo with black.



.....Do not use the logo in any other color applications other than white or the brand colors (shown on page 4).



Do not place the logo on a color background with a white box around it. Note: the all white logo is best for use on a color background.

## ATHLETIC LOGOS

The primary Athletic logos should only be used in the forms shown here for the approved athletic messaging. The primary Athletic logos are not alternatives to the primary Wallace Community College logo.















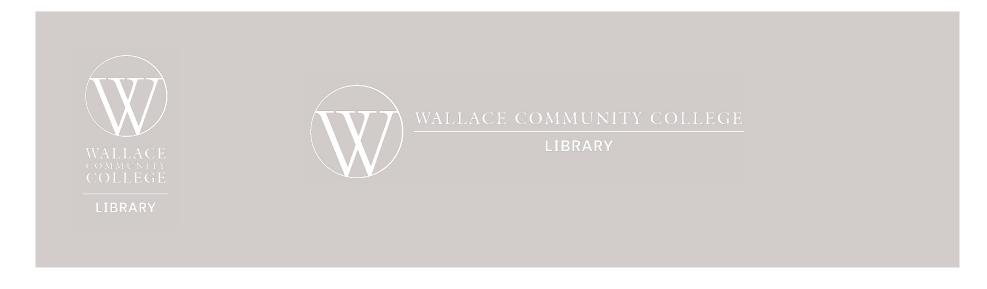


### **DEPARTMENT LOGOS**

This version of the logo has been developed for use by each of the college departments. There is a horizontal and a vertical version of this logo template as well as a white version for use on photos and/or fields of color.







#### **EMAIL SIGNATURE**

The Wallace Community College branding should be apparent every time you send an email, especially externally. Below is the preferred template for all Wallace Community College employee email signatures. These are both web fonts that will be compatible for email use.

Director of Brand Standards Arial Regular Wallace Community College Phone 334.983.3521 Fax 334.983.6066

Joe Sample Georgia Bold 14 pt font 9 pt font RGB - R: 143 G: 128 B: 123

RGB - R: 142 G: 21 B: 55



WALLACE Logo below contact information

### **BUSINESS COLLATERAL**

Collateral materials should always follow Brand Standards guidelines. These include: business cards, letterhead, and envelopes.







#### **ADVERTISING**

For the purpose of billboards and advertising, Wallace Community College has a preferred template. All advertising and billboard campaigns should follow these guidelines. Contact the Marketing Department for questions about using these templates.

Logo should be white with maroon background. The color field/photo break should follow the center stem angle of the W.

Subtext should always be in Tablet Gothic Regular with important terms in Bold.

Headline text should always be ITC Galliard Pro Black.







### PROMOTIONAL ITEMS AND APPAREL

Promotional items may be created for giveaways or events. Depending on the color of the promotional item, the logo may need to be inverted. Consult the Marketing Department for approval of the design before placing an order for promotional pieces.







### **POWERPOINT TEMPLATE**

Presentations given by the College should reflect our current branding. This template will help to keep every presentation consistent. The template can be found on Share Point.









