

MEDICAL ASSISTING PROGRAM AAS CURRICULUM

Students may complete some or all of the general education (non-MAT) courses prior to admission to the Medical Assisting program. All MAT-prefix courses must be completed with a grade of "C" or higher.

First Term

CIS146	Microcomputer Applications	3
ENG101	English Composition I	3
MAT101	Medical Terminology	3
MAT102*	Medical Assisting Theory I	3
ORI101 or 105**	Orientation to College and Student Success	1-3
TOTAL Credit Hours		13-15

Second Term

MAT103*	Medical Assisting Theory II	3
MAT120	Medical Administrative Procedures I	3
MAT122	Basic Concepts and Interpersonal Relationships	3
MAT125	Laboratory Procedures I	3
MTH116 or higher	Mathematical Applications	3
TOTAL Credit Hours		15

Third Term

MAT121	Medical Administrative Procedures II	3
MAT128	Medical Law and Ethics	3
MAT111	Clinical Procedures I	3
MAT216***	Medical Pharmacology for the Medical Office	4
Humanities/Fine Arts Elective		3
TOTAL Credit Hours		16

Fourth Term

EMS100*** (if needed)	Cardiopulmonary Resuscitation	0-1
MAT200	Management of Office Emergencies	2
MAT215	Laboratory Procedures II	3

MAT211	Clinical Procedures II	3
MAT130	Medical Office Communication	3
MAT220***	Medical Office Insurance	3
MAT227	Special Topics in Medical Assisting	1
TOTAL Credit Hours		13-16

Fifth Term

BIO103	Principles of Biology	4
MAT228	Medical Assistant Review Course	1
MAT229	Medical Assistant Practicum	3
PSY200	General Psychology	3
SPH106 or 107	Speech	3
TOTAL Credit Hours		14

Total Required Program Credit Hours: 71

*These courses rotate every other semester

** ORI101 or ORI105 or orientation to college transfer credit is required for all students.

*** Or current certification in cardiopulmonary certification at the health care provider level. Online certification without hands-on skills sessions is not acceptable.