



Hello, Graduate!

Your ceremony is scheduled for **May 12, 2025, at 2:00 p.m.** at the Eufaula Community Center.

Gowns should be picked up at your corresponding home campus location. Only students who purchased gowns online will have a gown available for pick-up. **You will be notified when to pick up your regalia at the end of April.**

There is no limit for guests. However, security procedures are different this year.. ***Prohibited items include firearms, knives, noisemakers, confetti, balloons, fireworks, banners, signs, or anything determined to be inappropriate.*** We strongly encourage guests and graduates to leave unnecessary items at home or in their vehicle in order to prevent delays in entering the Community Center. The Community Center will open to the public at 1:00 p.m.

At the conclusion of the ceremony, graduates and guests are asked to exit in a timely manner.

You can expect to receive additional information regarding the ceremony via text, regular mail, and email.

Best Wishes,

Keith B. Saulsberry  
Director of Enrollment Services/Registrar



## 2025 GRADUATION COMMENCEMENT CEREMONY

**Monday, May 12, 2025, 2:00 p.m.**

**Eufaula Community Center in Eufaula, Alabama**

*Duration: Approximately 1 hour*

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### GRADUATION PLANNING

- ❖ Caps and gowns pre-ordered online are available for pickup. Continue to monitor your email and text messages for updates to that information.

Pickup hours:

- Eufaula Campus – Monday through Thursday 8:00a.m. until 4:00 p.m. and Friday 8:00 a.m. until 1:45 p.m.
  - Dothan Campus – Monday through Thursday 8:00 a.m. until 4:00 p.m. and Friday 8:00 a.m. until 1:45 p.m.
- Pick-up must be at your home campus location.*

- ❖ Honor Society members pre-order special tassels/cords from their club sponsor.
  - ❖ A professional photographer will be on site prior to the graduation ceremony for cap and gown photographs. *Only debit or credit card payments will be accepted.*
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### CEREMONY DAY SCHEDULE

- ❖ *1:00 p.m.* – Graduates who purchased a photo package are to report to the appropriate room at the Eufaula Community Center to have pictures taken.
- ❖ *1:00 – 1:45 p.m.* – Arrive at the Community Center. Graduates should be in cap and gown. Check in at the graduate registration table for line up instructions. ***Graduates should be in line by 1:50 p.m.***
- ❖ *2:00 p.m.* – Ceremony begins.

### Guests

Doors will be opened to guests an hour prior to the ceremony. **There is no ticket requirement or limit of guests.** Guests are encouraged to arrive early due to new security procedures below.

### Security

SECURITY WILL BE PRESENT LIKE NORMAL. **PROHIBITED ITEMS INCLUDE FIREARMS, KNIVES, NOISEMAKERS, CONFETTI, BALLOONS, FIREWORKS, BANNERS, SIGNS, OR ANYTHING DETERMINED TO BE INAPPROPRIATE.** We strongly encourage guests and graduates to leave unnecessary items at home or in your vehicle in order to prevent delays in entering the Community Center.

### Proper Attire

Cap and gowns should not be altered or embellished in any way.

*Men:* Cap and gown, white shirt, dark tie, dark slacks, socks and shoes (preferably black)

*Women:* Cap and gown and dark dress shoes (preferably black). If a dress is worn, it should not extend below the hem of the gown.

### Special Accommodations

If special accommodations (*special seating, interpretive services, etc.*) under the ADA are required for you to participate in the graduation ceremony, please notify Ms. Terri Ricks at [tricks@wallace.edu](mailto:tricks@wallace.edu) or call (334) 687-3543 ext. 4270.

**SPECIAL NOTE:** There will not be a graduation practice. If you have a difficult name to pronounce, email [graduation@wallace.edu](mailto:graduation@wallace.edu) with a phonetic spelling by May 8, 2025.

## WALLACE GRADUATION PHOTO PRICING

MARK BROADWAY PHOTOGRAPHY WILL PHOTOGRAPH GRADUATES BEFORE THE CEREMONY AND OFFER THE FOLLOWING PHOTO PACKAGES:

**ONLY GRADUATES WITH PAID ORDERS WILL BE PHOTOGRAPHED**  
PRE-ORDER online at: **<http://markbroadway.com/wcc>**

**Please call if you have questions, 334-798-9455.**

	<b>Pre-Pay</b>	<b>Day of</b>
<b>PACKAGE A-</b> 2-5X7, 4-4X5 & 8-WALLETS	<b>\$ 40.00</b>	<b>\$50.00</b>
<b>PACKAGE B -</b> 1-8X10, 1-5X7 & 2-4X6	<b>\$ 40.00</b>	<b>\$50.00</b>
<b>PACKAGE C -</b> 1-8X10, 2-5X7 & 8-WALLETS	<b>\$ 45.00</b>	<b>\$55.00</b>
<b>PACKAGE D -</b> 1-10x13, 2-5x7, & 8-WALLETS	<b>\$ 50.00</b>	<b>\$60.00</b>
<b>PACKAGE E -</b> 4-5X7	<b>\$ 30.00</b>	<b>\$40.00</b>
<b>PACKAGE F -</b> 2-5X7 & 8-WALLETS	<b>\$ 30.00</b>	<b>\$40.00</b>
<b>PACKAGE G -</b> DIGITAL DOWNLOAD	<b>\$ 30.00</b>	<b>\$35.00</b>

**(You may order more than one package)**

**Credit Card only-No Cash accepted**

ALL ORDERS WILL BE SHIPPED. PLEASE ALLOW 3 - 4 WEEKS FOR DELIVERY.

**ONLY PAID ORDERS WILL BE PROCESSED.**  
ORDERS MUST BE MADE PRIOR TO GRADUATION DAY.

**Mark Broadway Photography**

**1369 Headland Ave. Suite 18**

**Dothan, Alabama 36303      334-798-9455**