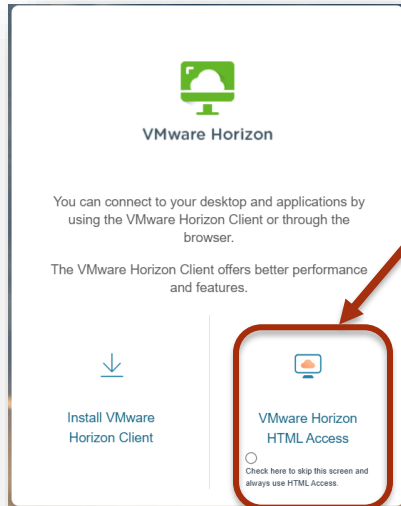


# How to Login to ACCS VDI

## Option 1: Access Through the Web Portal

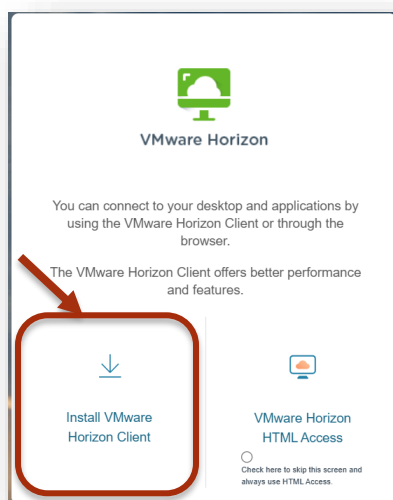
1. Open your preferred web browser.
2. Navigate to the VDI login page: <https://desktop.alabama.edu>
3. On the VMware Horizon Splash page, click **VMware Horizon HTML Access**.



## Option 2: Access Using the VMware Horizon Client

Only available if you have admin rights on your computer:

1. Navigate to the VDI login page: <https://desktop.alabama.edu>
2. On the VMware Horizon Splash page, click **Install VMWare Horizon Client** to download and install the \*\*VMware Horizon Client\*\*



3. Follow the installation prompts, then open the Horizon Client.

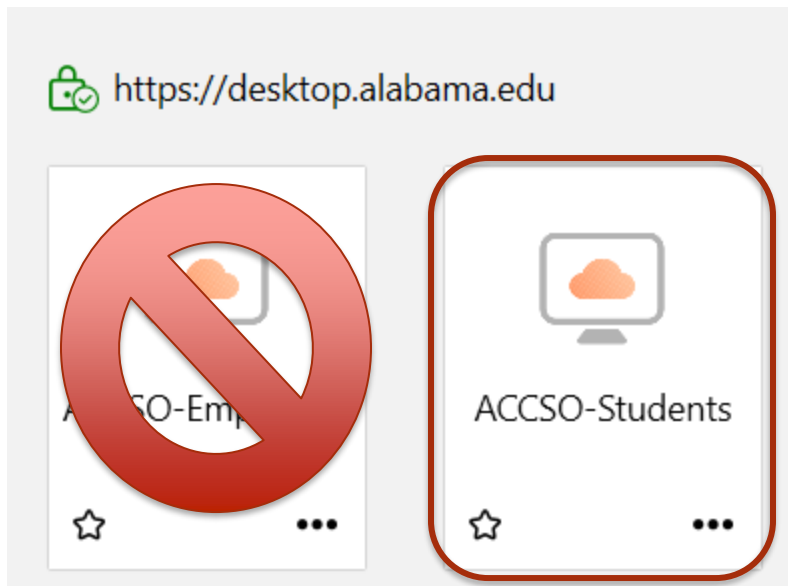
### Logging In

1. Enter your **Alabama.edu** credentials:

- **Username**: [A#@alabama.edu]
- **Password**: [Enter Password]

2. Click **Login**.

3. Select **ACCSO-Students** or **Wallace Students**.



### First-Time Connection Steps

Once connected, please complete the following (in order):

1. Launch **Microsoft Word** and authenticate, if prompted.
2. Open **OneDrive** and authenticate, if prompted.
3. Launch a **browser** (Chrome, Edge, Firefox, etc.) and adjust any settings to match your preferences.

### Data and Saving Your Work

- All of your work should automatically save to **OneDrive**. If you have already been using OneDrive with your account previously, your data should automatically sync to your Alabama.edu OneDrive folders (Documents, Desktop, Photos, etc.).

### Logging Off

1. When you're done for the day, log off the VDI environment.
2. **Wait 2 to 3 minutes** before logging back in to give the system time to replicate and save your data